

MINUTES
Housing Authority of the Town of Darien
May 22, 2012 – 7:30 p.m.

A regular meeting of the Commissioners of the Housing Authority of the Town of Darien was called to order at 7:30 p.m. on Tuesday, May 22, 2012 in Room B-1 of the Darien Town Hall, 2 Renshaw Road, Darien, CT.

Present were: Commissioners Cynthia Ashburne, Jan Raymond, Joe Warren, Jan Pierret and Allen Delaney.

Minutes from the Regular Meeting of April 24, 2012 were approved without objection.
Minutes from the Special Meeting of May 3, 2012 were approved without objection.

The Paid Bills Reports for May 2012 for Allen-O'Neill Homes and Old Town Hall Houses were accepted as submitted on a motion by Joe Warren.

Executive Director's Report: Cynthia Ashburne gave the Executive Director's report in Kathryn Molgano's absence.

Tenant Commissioner Election: The election was held on Wednesday, April 24, 2012. New Tenant Commissioner Allen Delaney (resident of Old Town Hall Houses) was sworn in by the Town Clerk on Thursday, April 26th and his term runs to June 30, 2014.

Relocation of Phase I AON Residents: DHA staff has completed the relocation of all twenty-one Phase I households.

Old Town Hall Houses – 2011/2012 Renovations and Upgrades: During the current fiscal year, DHA completed renovations of 2 more one-bedroom apartments, bringing the total number of renovated units to 11. By June 30th, we will have replaced 7 hot water heaters, 4 refrigerators and 4 stoves – not only on an as-needed basis, but also replacing the oldest units first. Also completed during the year was the installation of new heating/cooling units (heat pumps), the removal of the wall air conditioning units, and patching of the brickwork for each apartment unit and the Community Room.

Redevelopment Update: John McClutchy reported that the installation of the fencing is going forward. The remediation continues, including the removal of in-ground oil tanks and remediation of the soil. The oil tanks (originally installed in 1993) were in good condition, and there were no unexpected problems in removing them. Phase I relocation has been completed. All is on budget and on schedule. He expects to close within 2 weeks, pending the State's completion of documentation for closing. Todd McClutchy reported that the construction trailer is on site, and the electricity will be hooked up this week. The website is still in draft form and will be operational in the near future.

Fire Training Drills at 20 Allen-O'Neill: John McClutchy thanked Joe Warren for his participation in notifying residents and neighbors of the date of the training drills. The fire departments had previously sent out notices. Subsequently, when the day of the drills was determined, Joe went door-to-door to inform the households that the drills would be taking place that day.

Allen-O'Neill Association: Discussion was raised about utilizing bricks from the 20 Allen-O'Neill apartment building. John McClutchy commented that they will be working with the landscape architect to incorporate some of the bricks into the monument area. The monument area will be centered between the roadways, and the rock and plaque will be much more prominently placed than they currently are. Cyndy Ashburne suggested that the DHA invite members of the Monuments and Ceremonies Commission to attend a DHA meeting to discuss whose role it is to maintain monument that are located on private property.

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Old Town Hall Houses: On behalf of some of the residents at OTHH, Allen asked if DHA could contact the vendor of the dryers in the Community Room to determine if they could be adjusted so that drying times could be broken down to shorter time intervals (at 25-cent intervals rather than \$1.25).

The meeting was adjourned at 8:05 p.m. on a motion by Joe Warren.

Respectfully submitted,

Cynthia Ashburne
Chairman