

**DRAFT
MINUTES
Housing Authority of the Town of Darien
Tuesday, October 28, 2014**

The Regular Meeting of the Commissioners of the Housing Authority of the Town of Darien was held on Tuesday, October 28, 2014, at The Heights at Darien Community Room at 24 Allen O'Neill Drive, Darien. The meeting was called to order at 6:30pm.

Present were Commissioners Jan Raymond, Joe Warren, Lorraine Golino, Peter Bigelow, and Allen Delaney. Also present was Nichole Jefferson, Property Manager, Co-developers Matthew Anderson, John McClutchy and Todd McClutchy.

AON Association: No Report

Senior Resident Association: Arden Broecking, President, reports that a large tree at our neighboring property of 719 Post Road appears to be dead and needs to be cut down. She also reports that there are some property trees located at 719 Post Road that need trimming.

Minutes – Minutes from July 22, 2014 were reviewed. Peter Bigelow motioned to accept the minutes of July 22, 2014 and Joe Warren seconded.

Paid Bill Reports – Paid Bills for AON Development and E187 were reviewed. The Paid Bills were accepted as submitted by a motion from Peter Bigelow and seconded by Jan Raymond. All agreed.

Property Manager – OTHH – Nichole Jefferson submitted partial renovation costs for vacant units at OTHH. Partial renovation costs were reviewed and approved. Nichole also reported that the waiting list at OTHH remains closed.

Heights - Nichole Jefferson reported that the waiting list is open for one (1) and two (2) bedroom 60% income tier units at the Heights; however all other income tier waiting lists remain closed.

Tenant Elections Report: Lorraine Golino reported and submitted documentation suggesting the DHA commissioners hold an inclusive election that incorporates the Heights as well as OTHH in the election process for resident commissioner. Peter Bigelow motioned to incorporate the tenant election report document as part of the minutes dated July 22, 2014 and to hold an inclusive election that includes the Heights as well as OTHH in the election process for resident commissioner seconded by Jan Raymond. Allen Delaney will remain tenant commissioner until another tenant election is held.

OTHH Development Agreement - No Report

Redevelopment Update – Todd McClutchy reported that he will locate the most recent land survey for Old Town Hall Houses and contact a land surveyor if an updated survey is needed.

New Business- No Report

Old Business- No report

Allen Delaney moves to adjourn public session and enter into Executive Session for the purpose of the discussion of contractual and tenant issues. Jan Raymond seconds the motion. Meeting was adjourned at 7:08p.m.