

MINUTES
Housing Authority of the Town of Darien
Tuesday, May 26, 2015

The Regular Meeting of the Commissioners of the Housing Authority of the Town of Darien was held on Tuesday May 26, 2015, at The Heights at Darien Community Room located 24 Allen O'Neill Drive, Darien. The meeting was called to order at 6:30pm.

Present were Commissioners Jan Raymond, Joe Warren, Lorraine Golino, Peter Bigelow, and tenant commissioner Jane Matthews. Also present were Nichole Jefferson, Property Manager, Co-developers Matthew Anderson, John McClutchy and Todd McClutchy.

AON Association: No Report

Senior Resident Association: Allen Delaney, President, asked when the OTHH residents will have the spring window washing take place and when they can expect to receive the Q&A mailed out to each resident from the redevelopment team. Nichole Jefferson said she will present the information next meeting and Todd McClutchy stated the Q&A and a newsletter have been drafted and should be ready shortly.

Minutes: Minutes from March 31, 2015 and April 28, 2015 were reviewed. Joe Warren motioned to accept the minutes as presented and Peter Bigelow seconded.

Paid Bill Reports: Paid Bills for E187, April 2015 & May 2015 (thru 5/15) were reviewed and accepted as submitted by a motion from Joe Warren and seconded by Jane Matthews. All agreed.

Property Manager: (OTHH) – Nichole Jefferson reported no vacancies at OTHH and the waiting list will remain closed until after the redevelopment. Management has decided to wait until after redevelopment to determine if Joe will need additional storage at OTHH.

(Heights) - Nichole Jefferson reported there are currently 2 vacancies and 2 upcoming vacancies at the Heights. Two waiting list applicants have already been interviewed for tenancy. The waiting list remains open for one (1) bedroom, two (2) bedroom and three (3) bedroom 60% income tier units at the Heights; however all other income tier waiting lists remain closed.

216-218 West Avenue Report: Todd McClutchy reported Ed Schmidt has reviewed majority of documents. Copies of building permits have been received for signature. Work can commence the first or second week of June. It will take approximately 8 weeks per house to complete renovation. While under construction the waiting list for 216-218 West Avenue needs to be established. Matt Anderson will finalize waiting list requirements with DOH and present prior to advertising.

Redevelopment Update: Todd McClutchy reported the redevelopment team will continue to work with the state on financing opportunities that may be available. He may need another 30days to present some options. In the meantime the Q&A and newsletter will be finalized and they will be working on surveys in title. Todd McClutchy will submit the newsletter and Q&A to the commission prior to releasing to the residents of OTHH. Allen Delaney stated the seniors residents would like to have the cherry tree reserved at OTHH during redevelopment. Jan Raymond reported she spoke with Phil Kraft from Monuments and Ceremonies regarding the memorial plaque from the flag pole at OTHH. The plans for the plaque will be made as we get closer to redevelopment.

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New Business: No Report

Old Business: No Report

Joe Warren moves to adjourn public session and enter into Executive Session for the purpose of the discussion of personnel, contractual and tenant issues. Peter Bigelow seconds the motion. Meeting was adjourned at 6:53p.m.