

**MINUTES  
TOWN OF DARIEN  
REPRESENTATIVE TOWN MEETING  
TOWN GOVERNMENT STRUCTURE AND ADMINISTRATION COMMITTEE  
JUNE 7, 2010**

**Attendees:** Debra McGarry Ritchie, Sarah Seelye (Chairperson), Diana M. Nizolek, Eugene F. Coyle, Holly Kelly, Joi Reiner Gallo, Spencer McIlmurray, Frank B. Kemp, Lloyd Plehaty

**Absent:** Thomas W. Moore, Bohdana Puzyk, (Flora Smith has resigned from the RTM)

**Call to order:** The meeting was called to order at 7:40 p.m. With 9 of 11 members present there is a quorum.

D. Nizolek made motion to approve minutes with second by J. Gallo. Passed unanimously.

**Purchasing Procedures**

F. Kemp updated the committee on the Purchasing Procedures and issues brought to TGS&A's attention by Town Administrator Karl Kilduff. The issue concerning the Mr. Kilduff is the requirement that purchasing be based upon lowest bid submitted with no other criteria. Mr. Kilduff would like to add additional criteria for the consideration of bids including future upkeep on equipment purchased (i.e. future cost implications). Rules Committee has ok'ed this item and Town Counsel has worked with Mr. Kilduff in the drafting of said changes. The Ordinance and Charter would need to be changed to reflect this modification. In addition, under consideration is the participation in multi state cooperatives to lower costs, which is currently prohibited. There would be ten days notice for a public hearing, then 60 days for the RTM vote, and a 30 day waiting period from the passage by the RTM to allow for a referendum.

F. Kemp made a motion to move forward on this item, seconded by D. Nizolek. TGS&A voted unanimously to proceed with this issue.

**Publishing of Annual Budget**

Due to timing issues this year, the proposed budget was not published in a Darien newspaper only Stamford based newspaper. To ensure there is enough time to publish budget estimates prior to the RTM vote. This will require a change to the Charter, and a public hearing will be necessary in advance of the RTM vote. D. Nizolek made a motion to proceed with this issue, seconded by S. McIlmurray. The vote was unanimous.

The below was recorded by J. Gallo

**Emergency Powers**

Handout by F. Kemp, who made presentation to group. S. Seelye and F. Kemp have met with Rules Committee on this item. There has been discussion of a Board of Selectman a document outlining emergency powers. The subcommittee will be S. McIlmurray and H. Kelly

**P&Z Changes**

Committee consisting of D. Nizolek and J. Gallo

**Increase to approval amount for Selectman**

The request was an increase from \$500 to \$1000, but this item has been tabled in order to allow the First Selectman to discuss with the Board of Finance before moving forward.

**Leash Law**

This has yet to be given to TGS&A for consideration. PH&S is primary and TGS&A would be secondary. The subcommittee will be F. Plehaty and S. Seelye.

**Open Space**

Rules has tabled this item. The subcommittee will be J. Gallo and H. Kelly

There will likely be another meeting in two weeks.

**Adjournment:** With no additional business, S. McMurray made a motion to adjourn, which was seconded by F. Kemp. The meeting was adjourned at 8:53pm by unanimous consent  
Recorded by Debra McGarry Ritchie