

Meeting of: Public Works Pedestrian Safety Sub-Committee  
Meeting type: Organizational  
Date: Monday, Sept. 8, 2014  
Members attending: Frank Adelman, Katie Keith, Nina Miller, Holly Schulz, David Young  
Others attending: None

This was the initial meeting of the Public Works Pedestrian Safety Sub-Committee (PSSC).

This meeting was called to order at approx. 9:10 pm, immediately following the Regular meeting of the Public Works (PW) Committee on Sep. 8. The PSSC was formed during that meeting, and this organizational meeting of the PSSC was called solely to get the group underway. No business or policy pertaining to the PSSC's mission was discussed.

The mandate from the PW Committee to the PSSC is to:

- review the diverse issues relating to pedestrian safety raised by PW Committee Chair Adiletta on Sep. 8
- review the options that the PW Committee has in pursuing the creation of a Pedestrian Safety Advisory Committee (PSAC) to serve the Town of Darien
- identify interested constituencies: in Town Hall; in the RTM; on other Town Boards, Commissions, and Committees; and in the community
- make a recommendation to the PW Committee as to how that group should advocate for the formation of a PSAC

The PSSC members elected Frank Adelman to be Chair. No clerk was selected; Adelman took notes in the absence of a clerk.

The group agreed to meet on Tues., Sep. 16 at 7:30pm at Town Hall (room 119 has been reserved). The group agreed in principle to 1 or 2 additional meetings beyond that date. The group agreed to target completion of its work by early October, in order to make its recommendation to the full PW Committee in advance of a Special Meeting of the PW Committee which will be called in approx. mid-October.

The group briefly discussed the proceedings of the Sep. 8 PW Committee meeting, which immediately preceded this meeting. The group agreed to discuss the following matters at its first regular meeting:

- Proposed mission statement & goals of the PSAC
- Key constituencies of the PSAC
- Recommended composition of the PSAC, both 1) from a requirements-definition perspective (i.e., which constituencies should be represented) and 2) from an individual perspective (i.e., are there specific individuals who we recommend be considered for inclusion).
- Proposed framework and alignment of the PSAC's work within the larger Town of Darien context

No other business was discussed and the PSSC meeting was adjourned at approx. 9:30 pm.

Respectfully submitted,  
Frank Adelman  
Sep. 10, 2014