

## RTM Public Works Committee Meeting – May 1, 2017

The Public Works Committee meeting was called to order at 7:30 pm.

**Members Present:** Iris Nix, Mark Adiletta, Mike Wheeler, Tom Moore, James Cameron, David Bayne, Brian McKay, Frank Adelman,

**Absent:** Richard Poli, Arpita Muchhal, Patti Bumgardner,

- Budget – it was noted The PWC first reviewed and discussed this budget in detail with PW Director Ed Gentile at the PWC regular meeting February 22nd. The Budget was discussed and again at two subsequent meetings including last Monday night. This budget reflects no change on PTEs or FTEs, a negligible change in operating expenses (below that of the broader BOS Budget and the BOE Budget). This budget is accomplished while the PWD continues to make meaningful and measurable improvements to the service provided to the Town at the same time implementing sustainable operating efficiencies. It was cited by the PWC this is a great example of a Town department pursuing a program to improve service and save taxpayer \$ at the same time. The Public Works Committee noted the high level of service provided by our DPW, a core function of Town government, and asks that you voted “unanimously” to recommend approval of this item to the full RTM.
- Darien Arts Center lease - This item involves a 10-year lease between the Town and the Darien Arts Center, Inc. effective back to 7/1/16 when the previous lease lapsed. This lease is to allow the DAC to continue its operations in that facility at Town Hall. The terms of the lease were discussed. The new designation and location of 14 parking spaces for DAC customers, implemented for the sake of safety, and that these had been accommodated while placing limits on scheduling activities during certain times of the day to minimize the impact on Town employees. The Town generally has the right to terminate the lease w/ 9-month notice. The DAC may terminate with 90-day notice. This made sense to the PWC members given the lead time in scheduling DAC programs. It was noted as “odd” for the Owner (Town) to provide all utilities in a triple-net-lease. That said it made sense given the facility is integrated within the Town Hall facility in general. It was noted as favorable that the DAC was responsible for all upgrades needed to the facility including any related to health, fire or safety code compliance. It was noted as favorable that the DAC was responsible for maintenance of its own space. It was noted as favorable that the DAC is required to provide property and casualty insurance with the Town retaining the right to modify this requirement. Resolution was properly motioned and the PWC voted “unanimously” to recommend approval of this item to the full RTM.
- Public Works Garage – A short update on the upcoming project was presented.

There was a motion to adjourn at 8:38 p.m.

Respectfully submitted by:  
Mark Adiletta

Acting clerk