

REGULAR MEETING MINUTES OF THE RTM FINANCE & BUDGET COMMITTEE

Monday, December 16, 2019

Place: Darien Town Hall
Room 119 8:00 p.m.

1. **Call to Order:** Jack Davis, Chair, at 8:00 p.m.

Committee members attendance:

	Mark Adiletta	Barry Baldwin	Martha Banks	Luisa Brakman	Jack Davis	Mike Heitz	James Howe	Elizabeth Lane	Robert Lyons
Present	X	X	X	X	X	X	X	X	X
Absent									

	Iris Mix	Peter Orphanos	Brad Pattelli	Jennifer Schwartz	Bill Smith	Stacey Tie	Bert Von Stuelpnagel	Lisa Yarnell
Present	X		X	X	X	X	X	X
Absent		X						

16 Present and 1 Absent. Needed for Quorum: 9. Quorum attained.

2. **Other attendees present:** Kate Buch, Town Administrator

3. **Moment of silence with respect to Marc Thorne's passing away. Gratitude was expressed for Marc's extensive history of public service and participation in Town government, including many years served on the F&B Committee. Condolences were extended to his family.**

4. **Chairperson's report:** Jack Davis provided an update as to: i) the BOE, BOS and BOF budget schedules; ii) BOE/teachers' union contract preliminary discussions; iii) BOF Chairman's State of the Town presentation and iv) the tentative F&B Committee meeting schedule. With the view to avoiding needlessly prolonging the review process, all Committee members are encouraged to attend as many budget meetings as possible and to ask questions in person, thereby helping assure that any issues be identified at the earliest opportunity. With respect to F&B's review of the BOE budget, Peter and Beth will serve as co-point persons.

5. **Other matters discussed:** Kate Buch shared her perspectives as to: i) the technology RFP; ii) her approach throughout the year at coordinating the development of the Town budget as well as reviews by the BOS, BOF and F&B; and iii) areas previously discussed in BOS meetings that might impact the BOS budget (e.g., potential FTE addition for narcotics officer (FY20).

Martha Banks provided an update as to the Pear Tree Point Committees. Stacy Tie and Jack provided their updates as to the Ox Ridge School Building. Jack observed that matters meriting particular interest in the upcoming months include; i) pension funding assumptions, ii) bonding and iii) the BOF's infrastructure fund parameters. Jack also shared a few perspectives which helped balance certain remarks of the BOF Chairman during his State of the Town December 9, 2019 presentation.

6. MOTION TO APPROVE THE MINUTES OF THE MEETING HELD ON Tuesday October 15, 2019

MOVED: Ms. Tie
2ND Ms. Yarnell

	Mark Adiletta	Barry Baldwin	Martha Banks	Luisa Brakman	Jack Davis	Mike Heitz	James Howe	Elizabeth Lane	Robert Lyons
YES	X	X	X	X	X	X	X	X	X
NO									
ABSTAIN									

	Iris Mix	Peter Orphanos	Brad Pattelli	Jennifer Schwartz	Bill Smith	Stacey Tie	Bert Von Stuelpnagel	Lisa Yarnell
YES	X		X	X	X	X	X	X
NO								
ABSTAIN								

Result: Motion Passed Unanimously (16-0-0)

6. Motion to Adjourn:

MOVED: Ms. Tie
2ND Mr. Adiletta

Meeting adjourned at 9:50 p.m.

Respectfully submitted,

Michael Heitz, Clerk

Date: December 16, 2019