

Proposed Minutes
RTM-Finance and Budget Committee
BOE Capital Projects Review Meeting
Wednesday, January 20, 2016

PLACE:

Town Hall Room 213
Meeting Starts: 7:45pm

MEMBERS PRESENT:

Jack Davis, Debra Ritchie, Steve Anderson, Brent Hayes, Rob Cardone, Seth Morton, Lisa Yarnell, Terry Duffy, James Howe, Marlene Hayes

MEMBERS ABSENT:

Spencer McILMurray, Martha Banks, Bert Von Stuelpnagel

OTHERS PRESENT:

Sarah Seelye, Moderator

CALL TO ORDER

Debra Ritchie called the meeting to order at 7:45pm. She asked if there was a quorum. It was agreed there was and the meeting began.

Debra began reviewing the priority1 projects on the update BOE proposed 2016-2017 **Long-Term Capital Project list of \$3,486MM.**

1. The Darien High School proposed projects- \$2,053M and discussions and questions which were brought up included:

- **Converting the remaining Locker Pods to Classrooms-Proposed \$100K.** There were no real issues and those present agreed the information in the write up provided necessary details.
- **Replace the kitchen Hot Water Heater –Proposed \$88K.** There seemed to still be some questions as to whether there was a less expensive, good alternative. One of the suggestions was to investigate a propane vs. oil fired unit if propane was available. Also there was a discussion about whether there was a less expensive system that did not deliver “on demand” but took some time to initially heat up, which could save some money.
- **Upgrade Sound System in Auditorium- Proposed \$40K.** No write up was provided, one is needed to understand the thinking and cost rationale.
- **Cafeteria Expansion (M&M Facilities Plan Update)- Proposed \$750K-\$1,025M.** What we know is that it is a proposed 1,300 SF addition which increases capacity for 56 DHS students. What we don't know is if that solves the expansion issues for long or short term? Will it cover the needs for the next (5) years out? Who has laid that out and is the information sufficient to spend this amount of money if it doesn't solve the longer term need? More information needed.
- **Additional Storage Facility (M&M Facilities Plan Update)- Proposed \$250K.** It was presented that this storage was specifically for athletic equipment that they wanted to keep close to the fields including soccer goal posts. It was brought up that whatever was looked at should include the consideration of getting rid of the containers now being used, also the question was raised as to whether a pre-fab building could be brought in cheaper than building a permanent structure. Lastly, there was a discussion about whether these units could be used to garage vehicles. More information needed.
- **Replace Turf- Stadium Field- Proposed \$550K.** – The field is nearing end of it's useful life. The cost includes hiring an engineer to draw up the bid and removal of the old turf and in-fill laser grading of the sub base. More information needed? Can it go another year? What is the process proposed and is it an accurate estimate based on the engineers experience?

2. The Middlesex Middle School proposed projects-\$143K discussions and questions brought up were:

- **Install new carpeting –Proposed \$65K-** A suggestion was made to look at carpet squares (tiles) that provided flexible upgrades and improvements over years as wear is uneven due to traffic patterns. This might allow for appearance improvements at less cost in future years.

- **Replace Master Clock System- Proposed \$50- 78K-**This seemed a wide variance in potential costing, hence more information needed to determine if all issues had been thought through fully. Some questions, “How old is they system that is there?” “Is this the same software that will operate other systems we have in other buildings”, What will maintenance cost? Can we use the same company we have in other schools and if so what/if any savings do we get if we use the same systems?

3. Elementary School Projects – Priority 1 Proposed \$720K

Hindley School proposed projects: \$320K

- **Window replacement- \$52K-** Conversation ensued about does the BOE have approved vendors. Is there a state pool for resources, are we getting the lowest cost work? More detailed info was requested.
- **Bathroom Partition Replacements-\$38K-** No other info requested.
- **Move Main and Nurses Offices-\$230K-** Is this a want or a (security) requirement?

Holmes School proposed projects: \$160K

- **Bathroom Partition Replacements- \$35K-** No other info requested
- **Replace sidewalk along Hoyt Street- \$45K-** What material asphalt or concrete and what is the useful life of each? Ideally would like to know where it starts and where it ends. The PIAC committee looked into the need for this.
- **Resurface parking lot and bus loops-\$80K-**Confirm this was not included in last years budget? Again what material? Are they resurfacing it and can it be resealed and done cheaper?

Oxridge School proposed projects: \$45K

- **Gym Floor \$45K-** No other info requested

Royle School proposed projects: \$195K

- **Install Emergency Generator \$165K-**No specific questions other than is this an accurate cost?
- **Install fan coil heaters in hallway of 1st grade wing- \$30K**

4. 35 Leroy BOE Central Building \$500K

- **Roof replacement \$500K-** Many questions on the need to continue with a slate roof, the upcost and expense of maintenance of slate vs. asphalt shingles, the length of warranty and number of years needed for the building.

ACTION ITEMS

All present to get questions and notes to Deb Ritchie by Friday so she can submit to the BOE.

ADJOURNMENT

Terry Duffy moved to adjourn the meeting. It was seconded by Lisa Yarnell. The meeting adjourned at 9:10 p.m.

Respectfully submitted,
Lisa F. Yarnell, Clerk