

Memorandum from The Education Committee of the RTM

To: Members of the RTM Education Committee
cc: Donna E. Rajczewski, Town Clerk, Town of Darien
From: Lois J. Schneider, Chair - Education Committee of the RTM
Re: Regular Meeting of January 6, 2011

Please be advised that a Regular Meeting of the RTM Education Committee will be held in conjunction with the Board of Ed Budget subcommittee meeting on **Thursday, January 6th, 2011 at 7:00 pm in the Board of Ed meeting room** at Town Hall.

Interested members of the RTM Education Committee, the RTM Finance & Budget Committee, Board of Education, Board of Finance, CDSP and school administration are joining together for a meeting to:

- Distribute the 2011-12 Proposed Education Budget book.
- Discuss the STRUCTURE of the 2011-12 Proposed Education Budget. Dick Huot, Director of Finance for the Darien Public Schools, will go over the structure of the budget book and answer our questions with respect to how to find information in the book. The budget will be formally presented at the Board of Ed Meeting on Tuesday, January 11th.
- Review the calendar of upcoming meetings and the budget review process.

Please attend to **pick up your budget book** and, if you can stay, get an overview of how this year's budget book works.

The next regularly scheduled meeting of the Education Committee is Thursday, **January 20, 2011 at 8:00 pm** in room 119 at Town Hall to discuss committee comments and questions on the budget as preparation for our January 25th presentation to the Board of Ed. We will also discuss and vote on the new Darien Administrators Association contract that goes to the full RTM at the January 24th meeting.

Respectfully,

Lois J. Schneider
Chair