

**ARCHITECTURAL REVIEW BOARD
MINUTES
Tuesday, June 21, 2011—8:00 p.m.**

ARB Members Present: Lawrence, Brown, Castell, Gadsden, Greene, Hughes, Macdonald
Staff: Keating Room 213 of Town Hall

1. ARB #12-2011
Baywater Properties 17 OKHS, LLC
17 Old King's Highway South, OB Zone.
Request to install a monument/ground sign.

Carol Guthrie, landscape architect, presented drawing of proposed monument sign. The placement, size and design of the sign were discussed. The size of the proposed sign was not in compliance with the regulations for monument signs. It was decided that the Board would support a sign that did not exceed the regulations of not more than 4' in height and 20 sq. ft. total size. The lettering was not to exceed 6 inches. The sense of the Board was that the placement of the sign to the right of the front entrance rather than the left as proposed would be preferable. The architect will submit revised drawings via email in order to expedite the final approval.

2. ARB #13-2011
Matsuri Sushi, 390 Boston Post Road
Request to install a hanging sign.

A hanging sign of ivory aluminum with red .5 inch thick PVC letters was proposed. The sign would be 6 square feet. It was suggested that the post from which the sign will be hung be 5" square. Approved

3. ARB #14-2011
Charles Thomas, 21 Tokeneke Road, CBD Zone.
Request to install a handicap ramp at the Center Street entrance to the building.

Charles Thomas presented plans for a handicap ramp at the rear entrance to the building. After discussion of other options the Board approved the plans consisting of cream colored (to match existing trim) railing and spindles, white cedar Port Orford cedar decking and treads which would be allowed to weather to a soft gray. The entry door will be moved slightly to the left in order to line up with the new stairs, and the existing sidelight would be eliminated. It was suggested that some planting be installed to soften the appearance of the ramp.
Approved

4. Approval of Minutes
The minutes of the April 19, 2011 and May 17, 2011 were approved.

The meeting was adjourned at 9:45 PM.

Respectfully submitted,

Alison Hughes

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