

Minutes

Board of Finance Meeting

September 18, 2012

Room 119 7:30 PM

CALL TO ORDER

The meeting was called to order by Chairman Liz Mao at 7:35 pm. All members of the Board of Finance were present except Jon Zagrodzky. Also in attendance was Kate Clarke Buch, Finance Director. The meeting was taped for broadcast over Channel 79.

CONTINGENCY TRANSFERS

Police Chief Duane Lovello joined the meeting to discuss the transfer request for a digital logger. He noted that there is a legal requirement to tape all incoming emergency calls, including fire and emergency response. The logger equipment began to fail after the budget process, so it was not included in new building plan. Chief Lovello indicated that it will replace existing T-1 data lines. The latest update quote for the logger is \$20,618, which includes service for the first year. Joe Duwan moved approval; passed 6-0.

Chief Lovello also provided an update on police overtime. The new tracking software (Telestaff) was implemented around January 1, 2012. The software cannot reduce overtime, but it provides better information, replaces the previous manual process and tracks contractually required overtime in much more detail. He noted that some overtime is predictable (training and vacation), some not (disability leave). The Board asked whether it was possible to hire additional staff to reduce overtime. Chief Lovello responded that this is not possible under the current union contract.

Chief Lovello also indicated that the Student Resource Officer at Darien High School seems to be well-accepted and is actually doing some teaching.

Former First Selectman Bob Harrell joined the meeting to provide a brief update on the Police Building Committee. He stated that \$1,000,000 from the construction budget will be returned to Town. The building is fully occupied, and the department is working on a punch list. The building control systems are complicated, but they are learning how to operate them. The larger building will require more custodial and grounds-keeping than budgeted. The department would like to have a dedicated facilities manager.

TRANSFERS OVER \$5,000

- **Public Works – Spreader – \$11,391.11**

The department requested funds to replace corroded snowplow equipment, which has scrap value only. Martha Banks moved approval; passed 6-0.

FINANCIAL REPORT

Kate Buch presented a financial overview. She offered the following points:

- Revenues are on target or ahead of budget.
- A \$125,921 unrestricted revenue-sharing grant was received from the State.
- Bids for 35 Leroy and the Mather community center opened; both are within budget. The Building Committee will update the Board at its October meeting.

MINUTES

The Board reviewed the draft minutes for the August 30, 2012 meeting; no changes or edits were made. Lori Bora moved approval; passed 6-0.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:45 pm.

Respectfully submitted,

Gwen Mogenson
Acting Clerk