

Town of Darien
Tokeneke and Royle School Building Committee
Special Meeting
Wednesday, September 25, 2013
10:15 AM, Room 206

MINUTES

Attendees: Deb Ritchie, Bruce Hill, David Genovese, Gwen Mogenson, Katie Stein, Mike Lynch.

This is a special meeting to replace the regularly scheduled meeting for 9/25/13 9:30 AM.

Ms. Ritchie called the meeting to order at 10:26 AM. Motion made by Ms. Stein and seconded by Mr. Genovese to approve agenda for this meeting. All voted in favor.

Motion made by Ms. Stein to approve minutes of the September 12th meeting. Mr. Genovese seconded, all voted in favor

Mr. Lynch distributed the RFP (Request for Proposal) responses received from three architectural firms: TSK Tai Soo Kim – architects for the Tokeneke school construction, KG+D Kaeyer, Garment and Davidson – architects for a Pear Tree Point School Addition and JCJ – architects for the MMS addition. One firm declined the offer to submit. Mr. Lynch had done a preliminary review of the submissions and noted that all responded to the request parameters and all appeared to be qualified. All three firms have completed their preliminary on-site visits.

Ms. Stein updated the group on this morning's Board of Ed facilities sub-committee discussion of the Ed Specs for these projects. They are proposing a change to the wording regarding Royle school to specify a minimum of 5 classrooms and other changes to give the architects more flexibility in developing their proposals for Royle. The facilities sub-committee also agreed that the project priority is Tokeneke to make sure ELP facilities are available and that it could take a little longer for Royle "to get things right" since it is a more complicated project.

The building committee is open to having different architects for the two buildings but would prefer one Construction Manager to oversee the two sites.

Architectural presentations are scheduled for upcoming building committee meetings as follows:

October 3rd, 9:40 AM, TSK

October 10th, 9:40 AM, KG+D

October 10th, 10:15 AM, JCJ

A motion to adjourn was approved and the meeting adjourned at 10:55 AM.

Respectfully submitted.
Gwen Mogenson, Clerk