

**MINUTES
TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/
MATHER CENTER BUILDING COMMITTEE**

Wednesday, September 28, 2011

The regular meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on September 28, 2011. Present were Chairman Norm Guimond, Vice Chairman Robin Woods, John Hertz and Elizabeth Hagerty-Ross. Also present was Town Administrator Karl Kilduff. Louis Gesauldi was absent.

Chairman Guimond called the meeting to order at 12:05 p.m.

NEW BUSINESS

a) Discuss RTM Meeting

Chairman Guimond provided an overview of the presentation to the RTM on the project. He noted that there might be action by the Board of Selectmen to move the project forward. He added that the RTM has assigned this project to a number of subcommittees and that the Building Committee members should be prepared to attend these meetings. Some of the specific committee were mentioned and their anticipated scope of review. Project approval would need to be forthcoming soon to stay on schedule as the Committee's construction schedule is limited by the Board of Education's desire to move in August.

Chairman Guimond stated that he would discuss with AP Construction updating their cost estimates for 35 Leroy to include a new membrane roof and to include a generator. However, the generate addition should reflect that the generator itself and the switch gear are coming from the Police Department project rather than as new.

b) Other Items Of Relevance to the Committee

It was noted that the Board of Education has hired a new Director of Facilities who would be joining the Building Committee.

The Committee briefly discussed bidding approaches and strategies. Chairman Guimond also reviewed one possible schedule for the project and major milestones. It was noted that the Committee may not need to maintain its weekly meeting schedule until the project is approved.

Mr. Hertz moved, seconded by Ms. Woods, to approve the minutes of the regular meeting of September 14, 2011. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 12:31 p.m.

Respectfully submitted

Karl F. Kilduff
Administrative Officer