

MINUTES
**TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/
MATHER CENTER BUILDING COMMITTEE**

Wednesday, March 9, 2011

The regular meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on March 9, 2011. Present were Chairman Norm Guimond, Vice Chairman Robin Woods, Elizabeth Hagerty-Ross, John Hertz and Louis Gesualdi. Also present was Town Administrator Karl Kilduff.

Chairman Guimond called the meeting to order at 12:09 p.m.

NEW BUSINESS

a) Discuss Professional Services for the Project

The contract with Beinfield Architecture is in the process of being re-written. Chairman Guimond asked that the contract be put in the appropriate AIA contract form reflecting the use of a construction manager as advisor on the project. A revised contract was to be submitted pending the positive outcome on securing funding for the fee.

The Committee received 4 responses to the Request for Qualifications for Construction Manager as Advisor. The Committee briefly discussed the number of firms to be interviewed. The final number would be decided at a future meeting.

b) Project Update

Chairman Guimond updated the Committee on a recent meeting with the Board of Finance to secure some of the funding necessary to engage an architect for the project. Ultimately, the Board approved a transfer for \$120,000 and the balance of the fee would have to be secured by going to the RTM for a special appropriation.

c) Other Items Of Relevance to the Committee

The Committee discussed a number of dates for a possible report to the RTM and possible date to seek the balance of the funding needed for the project.

Minutes of the meetings from February 16 and March 2 were unanimously approved by the Committee

ADJOURNMENT

The meeting was adjourned at 12:54 p.m.

Respectfully submitted
Karl F. Kilduff
Administrative Officer