

MINUTES
**TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/
MATHER CENTER BUILDING COMMITTEE**

Tuesday, May 22, 2012

The regular meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on May 22, 2012. Present were Chairman David Campbell, Vice Chairman Robin Woods, Louis Gesauldi, John Hertz and Elizabeth Hagerty-Ross. Also present were Architects Rusty Malik and Tom Arcari, Mike Lynch Board of Education Facilities Director and Town Administrator Karl Kilduff.

The meeting to order at 12:00 p.m.

NEW BUSINESS

a) Project Update on Board of Education Central Office Phase

Mr. Malik reported that he had a prep meeting with the State regarding the reimbursement grant. It was also reported that a second grant request is being filed for the acquisition of the site. The Plan Completion Test (PCT) is scheduled for June 4 with the State, which gives them 30 days to complete their review of the plans. The State intends to review the site acquisition at the same time. The State review process could lead to mid-July as a bid release date. The Committee discussed the grant process in relation to the timing of bids.

Mr. Malik noted that Hygenix would be preparing abatement specifications and will send a proposal for that work. Additionally, radon testing and a Phase I environmental report also needed to be completed for the State PCT meeting.

It was also reported that the budget was being updated to reflect items that are to be added as a result of the Planning & Zoning Commission's review. Underground storage tank removal is not in the project budget and will be handled separately by the owner with pre-existing funds.

Interior lighting changes were discussed. Installation of LED lighting reduces the operating expenses for the building and reduces the number of light fixtures needed. However, the cost per fixture was higher. Incentive funds are available for this installation which can offset the remaining increase. Also, Mr. Malik stated that a change from skylights to solar tubes would allow for reduced construction expenses.

The elevation needs to have an ADA inspection completed in advance of the PCT.

To complete the grant paperwork, Mr. Malik noted that the Committee needed to approve sending the current drawings to the State. A similar action is required of the Board of Education. Mr. Campbell moved, seconded by Ms. Hagerty-Ross, that the Board of Education Central Office/Mather Center Building Committee approved sending the Central Office construction plans dated May 22, 2012 to the State in accordance with the EDO42 application. The motion passed unanimously.

b) Project Update on Mather Center Phase

Mr. Arcari reported that construction drawings are being put together and the budget was still being refined. He anticipated plan completion in another two weeks. He also stated that he saw no scheduling issues that would prevent the two pieces of the project going out to bid together.

Mr. Arcari stated that he had his firm's independent estimator review the last cost estimating exercise by AP Construction. There were some differences of opinion on unit costs which resulted in changes to AP's budget. There remained a difference of \$168,000. Mr. Arcari noted that he was still reviewing budget details to identify areas to close the budget further.

c) Other Items of Relevance to the Committee

Chairman Campbell reported on bringing John Ryan to the project to serve as the owner's representative instead of AP Construction. He would have more at the next meeting. AP understood the benefits to the Town in changing the professional services to support the construction phase.

Chairman Campbell also advised the committee that funding was asked for from the Board of Selectmen for the installation of the gas line, but action was deferred by the Board of Selectmen.

Ms. Hagerty-Ross moved, seconded by Mr. Gesauldi, to approve the minutes of May 8, 2012. The motion passed 5-0.

ADJOURNMENT

The meeting was adjourned at 12:46 p.m.

Respectfully submitted

Karl F. Kilduff
Administrative Officer