

**MINUTES**  
**TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/**  
**MATHER CENTER BUILDING COMMITTEE**

**Tuesday, February 25, 2014**

A regular meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on February 25, 2014. Present were Chairman David Campbell, Vice Chairman Robin Woods, Louis Gesauldi, John Hertz and Elizabeth Hagerty-Ross. Also present was Clerk of the Works John Ryan, BOE Facilities Director Mike Lynch and Town Administrator Karl Kilduff. The meeting was called to order at 12:00 p.m.

**NEW BUSINESS**

**a) Project Update on Board of Education Central Office Phase**

Mr. Ryan reported that the interim balance report for the HVAC would be submitted within the week. The final balance report is pending the installation for 4 grilles. Software for the HVAC system had been installed to allow BOE staff to manipulate the HVAC system. Training would be scheduled. The final balance report would be sent to the architect and the engineer. Mr. Ryan recommended that the Committee also seek a peer review of the report to protect the Town should future claims be necessary.

Exterior railings for ADA accessibility and per code have been installed. Lighting would be addressed by the manufacturer, but would require an additional 6 weeks. The Committee briefly discussed errors and omissions claims and the process going forward. The Committee also discussed smaller items including a quote from H.O. Penn to complete the generator work and the completion of elevator work.

**b) Project Update on Mather Center Phase**

Mr. Ryan provided a project update and referenced how weather conditions were impacting the project schedule by delaying some concrete work. Sprinkler work was proceeding well as well as electrical work. Drywall work on the second floor was close to completion. The current schedule suggests a temporary certificate of occupancy could be issued near April 15.

**c) Other Items Relevant of the Committee**

Mr. Ryan distributed an updated budget report for both projects which was briefly discussed by the Committee.

**d) Approval of Minutes**

Ms. Hagerty-Ross moved, seconded by Mr. Gesauldi, to approve the minutes of January 28, 2014. The motion passed 5-0.

**ADJOURNMENT**

The meeting was adjourned at 12:40 p.m.

Respectfully submitted  
Karl F. Kilduff

Minutes

4/9/13

Town Administrator