

**TOWN OF DARIEN
BOARD OF SELECTMEN
JULY 8, 2013**

ATTENDANCE: First Selectman Jayme Stevenson; David Bayne, David Campbell,
John Lundeen, Gerald Nielsen.

STAFF: Karl Kilduff, Administrative Officer.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:00 p.m.

- ** MR. BAYNE MOVED TO ENTER INTO EXECUTIVE SESSION PURSUANT TO CGS 1-200(6)(B), FOR PURPOSE OF DISCUSSION OF PENDING LITIGATION L-200(6)(A) AND CONDUCTING INTERVIEWS.**
- ** MR. NIELSEN SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

The meeting went into Executive Session at 7:00 p.m. There was no action taken.

First Selectman Stevenson reconvened the meeting back into public session at 7:55 p.m.

FIRST SELECTMAN'S REPORT

First Selectman Stevenson read her report as follows:

Hope everyone had a wonderful July 4th holiday.

- Thank you to the Firefighter's Foundation, Darien Police, Darien Public Schools and all the generous sponsors for another fabulous fireworks celebration on Friday, June 28th. For those who supported the event by purchasing a parking pass, your contributions support the firefighter's foundation and their ability to continue to bring us our fireworks.
- Congratulations to the Darien Arts Center for their Darien's Got Talent production on 6/29. The talent in our community is outstanding.
- The YWCA's Push and Pull Parade on July 4th was very well attended and fun for all.
- Thank you to Representative Terrie Wood for her End of Legislative Session Town Hall meeting at the Darien Library on 6/19.
- Town of Darien EOC participated in a statewide emergency drill on 6/20. The exercise was a simulated ice storm where Darien played a supportive role to the impacted storm area in Region 5. During the drill, CL&P provided an in EOC review of the Town Liaison role and capabilities.
- On 6/26, Public Works held an information session on the Intervale/Abbey Road Drainage Project
- Tax Collector Bob Locke has retired and we welcome Kathy Larkins as the Board of Selectmen's appointed Tax Collector.
- Reminder to be safe in and around the water this summer as there have already been several drownings statewide.

ADMINISTRATIVE OFFICER'S REPORT

Mr. Kilduff gave his report as follows:

- There was a SWERPA Forum on parking initiatives that was an information-sharing session among municipalities in Fairfield County.
- The Parking Technology Initiatives Program is moving forward with implementation in September. He reported that the next steps are to look into enforcement issues for things such as hang tags on the wrong car and rates. He added that he will need direction on reprogramming the machine at the pay station to accept particular currency denomination.
- Funding request for building permit inspections is being sought to provide for additional per diem inspectors which will allow for permit plan reviews to be completed during the busy construction season and not delay the start or completion of construction projects. Mr. Kilduff stated that if it is the consensus of the Board he would request a suspension of the rules to add this item to the agenda.

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

Discuss and Take Action on Tax Assessment Appeal Settlement

First Selectman Stevenson read the following recommended motion:

The Darien Board of Selectmen hereby approves settlement of the case of Ditkoff v. Town of Darien, (FST-CV-10-6005389-S) to amend the Fair Market Value of the Property to \$8,512,450 from \$9,274,900 for the Grand List of October 1, 2009 through October 1, 2012 in accordance with a Stipulation for Judgment.

**** MR. BAYNE MOVED TO APPROVE THE FOLLOWING:
THE DARIEN BOARD OF SELECTMEN HEREBY APPROVES SETTLEMENT OF
THE CASE OF DITKOFF V. TOWN OF DARIEN, (FST-CV-10-6005389-S) TO AMEND
THE FAIR MARKET VALUE OF THE PROPERTY TO \$8,512,450 FROM \$9,274,900
FOR THE GRAND LIST OF OCTOBER 1, 2009 THROUGH OCTOBER 1, 2012 IN
ACCORDANCE WITH A STIPULATION FOR JUDGMENT.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action:

Resolution Approving Administrative Group and Elected Officials Pay Plan for FY2013-14

**** MR. CAMPBELL MOVED TO APPROVE THE FOLLOWING
RESOLUTION ADOPTING ADMINISTRATIVE GROUP AND ELECTED
OFFICIALS PAY PLAN FOR FY2013-14:**

WHEREAS, the Town of Darien evaluates the work performance of its non-bargaining unit administrators to develop the annual pay plan for these employees.

NOW THEREFORE BE IT RESOLVED that the Town of Darien Pay Plan for elected officials, administrative group positions and part-time employees be adopted in accordance with the attached sheet entitled “Administrative Group Pay Plan for FY20 13-14”;

BE IT FURTHER RESOLVED that the First Selectman is authorized to adjust wages of individual employees effective July 1, 2013 consistent with such plan and performance evaluations as recommended by the Town Administrator and discussed with the members of the Board of Selectmen.

**** MR. LUNDEEN SECONDED THE MOTION.
** MOTION PASSED UNANIMOUSLY.**

**** MR. NIELSEN MOVED TO SUSPEND THE RULES TO AMEND THE AGENDA TO ADD THE BUDGET TRANSFER FROM THE BUILDING DEPARTMENT
** MR. BAYNE SECONDED THE MOTION.
** MOTION PASSED UNANIMOUSLY.**

TRANSFER

Mr. Kilduff referred to the following memo from Peter Solheim, Building Official with the Town Building Department: Increased building activity in Darien has exceeded the ability of the limited inspection staff to respond to new project permit reviews and inspections for new construction. Permit growth from FY11 -12 to FY12-13 saw a 23% increase in the number of permits. Added funding is being sought to provide for additional per diem inspectors which will allow for permit plan reviews to be completed during the busy construction season and not delay the start or completion of construction projects. The request is for 2 part-time inspectors who will work 2 days per week performing field inspections. This funding request covers July through the beginning of November when the construction season slows. New funds would be added to available FY13-14 department funding which has allowed for 1 per diem inspector starting this month.

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10704000-86600	Contingency	\$11,200	10301011-81003	Seasonal & Temp	\$11,200
	TOTAL	\$11,200		TOTAL	\$11,200

- ** MR. CAMPBELL MOVED TO APPROVE FOR REFERRAL TO THE BOARD OF FINANCE THE ABOVE TRANSFER AS SUBMITTED.
- ** MR. NIELSEN SECONDED THE MOTION.
- ** MOTION PASSED UNANIMOUSLY.

Agenda Review

First Selectman Stevenson noted that she has reached out to each of the Chairman of all advisory Boards and Commissions to present an update on their committees to the Board. She added that she has also requested the representatives of the legislators to come in as well, and the schedule will follow.

Mr. Bayne requested an update on the lights at Hoyt Street. There was discussion on the determination if this lighting is beneficial, and First Selectman Stevenson stated that she is waiting for feedback from residents that are walking to the train station in that area.

Mr. Bayne added that there is an expected special appropriation for funding of these lights, and it was noted that Mr. Steeger, Director of the DPW is working on this.

Mr. Bayne stated that he had requested enrollment projections from the Board of Education in view of the building renovations that are in the plan. It was noted that there needed to be appointments made to the Building Committee as part of this request.

Consider and take action on the following reappointment and appointment:

Sean Brown to the Architectural Review Board for a 4-year term beginning on July 1, 2013 and expiring on June 30, 2017.

Kevin Webb to the Parks & Recreation Commission for a 3-year term beginning on April 1, 2013 and expiring on March 31, 2016.

- ** MR. LUNDEEN MOVED TO APPROVE THE REAPPOINTMENT OF SEAN BROWN TO THE ARCHITECTURAL REVIEW BOARD FOR A 4-YEAR TERM BEGINNING ON JULY 1, 2013 AND EXPIRING ON JUNE 30, 2017 AND THE APPOINTMENT OF KEVIN WEBB TO THE PARKS & RECREATION COMMISSION FOR A 3-YEAR TERM BEGINNING ON APRIL 1, 2013 AND EXPIRING ON MARCH 31, 2016.
- ** MR. NIELSEN SECONDED THE MOTION.
- ** MOTION PASSED WITH ONE ABSTENTION (BAYNE).

APPROVAL OF MINUTES

Special Meeting of June 17 2013

- ** MR. BAYNE MOVED TO APPROVE THE MINUTES OF SPECIAL MEETING OF JUNE 17, 2013 AS SUBMITTED.
- ** MR. NIELSEN SECONDED THE MOTION.
- ** MOTION PASSED UNANIMOUSLY.

Regular Meeting of June 17, 2013

The following changes were requested: Mr. Bayne stated that his name was misspelled throughout the minutes and requested correct the spelling of “Byrne” be changed to “Bayne.”

Page1: Mr. Lundeen noted that the attachment referred to on page one was not included or attached to the minutes. Mr. Kilduff noted that he had given it to the clerk and he would obtain another copy to include in the amended minutes.

Page 2: Change Logan to Lublin. Mr. Bayne noted that the letter distributed regarding Edgerton property deed restrictions was not included or attached to the minutes. Mr. Kilduff noted that would obtain another copy to include in the amended minutes.

Page 3: Paragraph 4: Change Ametrina to Amantruda

Page 4: Paragraph 1, after Education, add “claims that it is”. The next sentence should read: If the Selectmen decide to build housing on the property, the decision is irrevocable, and the property would no longer be available to expand the middle school. Add the following sentence: Mr. Bayne pointed out that the BOE is currently proposing an expansion of the elementary schools and those children will be heading to the middle school one day.

Paragraph 2: Sentence 1: after homes, add “with garages where it applies”. Sentence 2: replace “permits” with “requires”. Sentence 3: Replace “they” with the Selectmen and “get” with “be given”; after demolition add “of the current Senior Center”. Add the following sentence: Mr. Bayne suggested a public hearing should be held in the fall and the Board was inn general agreement with that idea.

In item c: change October 5 to October 6 in the item and in the motion.

Please add the meeting date to the footer section of the page at the bottom.

- ** MR. BAYNE MOVED TO APPROVE THE MINUTES OF THE MEETING OF JUNE 17, 2013 AS AMENDED WITH CORRECTIONS NOTED.**
- ** MR. CAMPBELL SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY**

OTHER BUSINESS – None

Adjournment

- ** MR. NIELSEN MOVED TO ADJOURN.**
- ** MR. BAYNE SECONDED.**
- ** MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Marilyn Knox
Telesco Secretarial Services