

**TOWN OF DARIEN
BOARD OF SELECTMEN
DECEMBER 16, 2013**

ATTENDANCE: First Selectman Jayme Stevenson; Christopher (Kip) Hall, Susan Marks, Gerald Nielsen, F. Reilly Tierney.

STAFF: Karl Kilduff, Administrative Officer

OTHER: Report presenters, as noted.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:45 p.m.

REPORT from Board of Education Central Office/Mather Center Building Committee

There was no report, and it was noted that this will be given in January, 2014.

REPORT from the Board of Education and the Tokeneke Royal Building Committee

Elizabeth Hagerty-Ross and Deborah Ritchie provided a report and reviewed the activities of the building committee with obtaining rough estimates for renovation. Ms. Hagerty-Ross explained that they have decided to put the project on hold until the new Superintendent can look at enrollment projections to gain a better understanding of where the Town is with school building facility needs. She asked that the project be revisited in late winter, early spring. There was discussion on the potential need for use of the Senior Center and Ms. Hagerty-Ross replied that they will look at all of the options and requirements for available space.

First Selectman Stevenson thanked the committee for taking prudent steps with this plan, and by consensus of the Board, the activities of the Building Committee were suspended until further direction.

FIRST SELECTMAN'S REPORT

First Selectman Stevenson stated the only item in her report was to wish all a peaceful holiday season.

ADMINISTRATIVE OFFICER'S REPORT

Mr. Kilduff provided his report as follows:

- Grants for the Upper Pond at Gorum's Pond are in and the process with forwarding plans through the DEEP are in progress.
- Additional open space grant for land acquisition is on the agenda for approval..
- Budget development is in process for recommendation to the Board the end of January.

PUBLIC COMMENT

1. Mr. Walter Casey, 11 Webster Valley Road, Darien, read his letter from the EMS Advisory Review Committee and provided it to the Selectmen. He asked the Board to consider his requests to address questions raised on paramedic response times. He stated that he hopes new members will have a fresh look at the issues he has raised with Post 53.

NEW BUSINESS

Discuss and Take Action on a Resolution Authorizing Acceptance of a Gift Worth \$500,000 to the Darien Board of Education from the Darien Athletic Foundation for a Concession Stand at Darien High School and Referral of Same to the Representative Town Meeting.

Representatives from the Darien Athletic Foundation presented plans and project timeline for the construction of the pavilion and concession stand at the High School football field. There was discussion on plans for a kitchen equipped to prepare food rather than to only house the concessions sold by vendors such as pizza, and sandwiches. Comments and questions were fielded on custodial charges and maintenance of rest rooms and relying upon building experiences from the recent structures built at Weed Beach.

Mr. Tierney acknowledged the Athletic Foundation and stated that this gift to the Board of Education is a great act that will benefit the much needed improvements to the high school football field and services.

First Selectman Stevenson waived reading the resolution and called for a motion to approve.

**** MR. NIELSEN MOVED TO ADOPT THE RESOLUTION AS FOLLOWS:
WHEREAS, pursuant to Section 2-33 of the Code of the Town of Darien, the Board of Selectmen is empowered on behalf of the Town of Darien to accept gifts, provided gifts do not have a value in excess of Ten Thousand and 00/100 Dollars (\$10,000.00); and
WHEREAS, pursuant to Section 2-33a of the Code of the Town of Darien, said gifts in excess of Ten Thousand and 00/100 Dollars (\$10,000.00) may be accepted with action by the Representative Town Meeting of the Town of Darien; and
WHEREAS, the Darien Board of Education has moved to accept a gift from the Darien Athletic Foundation which would provide the High School with a concession stand; and
WHEREAS, the Board of Selectmen wishes to have this gift accepted.**

NOW, THEREFORE BE IT RESOLVED that the Board of Selectmen of the Town of Darien hereby authorizes the acceptance of this gift and directs that this resolution be forwarded to the Representative Town Meeting for its consideration and approval.

**** MS. HALL SECONDED THE MOTION.
** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on Mandatory Referral Reports from
Planning & Zoning Commission for Acquisition of Property on Andrews Drive

First Selectman Stevenson referred to the supporting documents and explained the proposed property acquisition as part of the settlement agreement approved by the Board.

**** MR. NIELSEN MOVED TO APPROVE THE FOLLOWING:
THE BOARD OF SELECTMEN HEREBY APPROVE OF THE ACQUISITION OF
PROPERTY LOCATED ON ANDREWS DRIVE AS PART OF A SETTLEMENT
AGREEMENT, AND REFER THE SAME TO THE REPRESENTATIVE TOWN
MEETING FOR FINAL ACTION WITH A RECOMMENDATION TO APPROVE OF
SAID ACQUISITION.**

**** MR. TIERNEY SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on Resolution in
Support of an Open Space Watershed Land Acquisition Grant for 41 Hecker Avenue

First Selectman Stevenson referred to the supporting documents and explained the proposed open space acquisition.

First Selectman Stevenson waived reading the resolution and called for a motion to approve.

**** MS. MARKS MOVED TO ADOPT THE FOLLOWING RESOLUTION:
WHEREAS, as a community which is essentially built-out, in Darien, open space purchase
opportunities are unique; and
WHEREAS, the Town of Darien has been offered the ability to purchase 1 .245+ acres of
undeveloped open space located at 41 Hecker Avenue; and
WHEREAS, this site is opportunity to preserve an open space asset which can provide
passive recreation as well as linkage with abutting municipal property that could enhance
pedestrian access; and
WHEREAS, the Town intends to partner with the Darien Land Trust to conserve this site
in addition to providing appropriate environmental stewardship; and
WHEREAS, acquisition of this site with its linkage to other municipally owned properties
is in keeping with the Town of Darien's Plan of Conservation and Development; and
WHEREAS, the Board of Selectmen wishes to secure State funding to support the
acquisition of 41 Hecker Avenue as open space.**

**NOW, THEREFORE, BE IT RESOLVED that the Daren Board of Selectmen endorses
and authorizes an application to the Connecticut Department of Energy and
Environmental Protection under the Open Space and Watershed Land Acquisition grant
program for 41 Hecker Avenue.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on Possible Land Acquisition

First Selectman Stevenson referred to the supporting documents and explained the proposed acquisition. She waived reading the resolution and called for a motion to approve.

**** MR. HALL MOVED TO ADOPT THE FOLLOWING RESOLUTION:**
WHEREAS, the Town of Darien has limited opportunities to purchase properties for open space or public benefit; and
WHEREAS, 4 Short Lane became available on the open market which presented a unique opportunity to the Town to acquire a property which is completely surrounded by other municipally owned land, especially Weed Beach; and
WHEREAS, the acquisition of this site is in keeping with the 2006 Town of Darien Plan of Conservation and Development as the site is contiguous to other Town-owned property; and
WHEREAS, purchase of this property present an opportunity for expanded recreation and flexibility for Weed Beach; and
WHEREAS, it is the intent of the Board of Selectmen to dedicate the property as park land as there is no Public Works or other municipal need to be addressed through the site; and
WHEREAS, the Parks & Recreation Commission endorsed the acquisition of the Short Lane property; and
WHEREAS, the Board of Selectmen wishes to acquire 4 Short Lane for the benefit of the Town.
NOW, THEREFORE, BE IT REVOLVED that, the Darien Board of Selectmen hereby approve of the purchase of 4 Short Lane for the negotiated purchase price of S 1,750.000 and refer the same to the Board of Finance for action on the financing of this purchase.

BE IT FURTHER RESOLVED that, the Darien Board of Selectmen refer purchase of 4 Short Lane for the negotiated purchase price of \$1,750,000 to the Representative Town Meeting for final action with a recommendation to approve of said acquisition and financing recommended by the Board of Finance.

**** MR. TIERNEY SECONDED THE MOTION.**
**** MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on New Charge for Recycling Center Advisory Committee

The Recycling Center Advisory Committee charge (supplemental page 7) was presented for discussion and review.

**** MR. HALL MOVED TO APPROVE THE NEW CHARGE FOR THE RECYCLING CENTER ADVISORY COMMITTEE AS PRESENTED.**
**** MS. MARKS SECONDED THE MOTION.**
**** MOTION PASSED UNANIMOUSLY.**

Transfers:

Mr. Kilduff referred to the supporting documents and explained this transfer is required to fund increases in wages granted by the Board of Selectmen.

**** MR. NIELSEN MOVED TO APPROVE THE TRANFER REFERRAL TO THE BOARD OF FINANCE AS REQUESTED.**

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. No.	Account Name	Amount	Acct. No.	Account Name	Amount
	See attached	64,916		See attached	64,916
	TOTAL	64,916		TOTAL	64,916

**** MR. TIERNEY SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY**

Agenda Review –

There were no specific items discussed for agenda review. It was noted that the First Selectman would set the next upcoming agenda with input from the Board members.

APPROVAL OF MEETING MINUTES

Regular Meeting of November 25, 2013

The following correction was requested:

Page 1, under attendance, change Tucker to Tierney.

**** MR. NIELSEN MOVED TO APPROVE THE MINUTES OF THE MEETING OF NOVEMBER 25, 2013 AS AMENDED WITH CORRECTION NOTED**

**** MS. MARKS SECONDED THE MOTION.**

**** MOTION PASSED WITH TWO VOTES IN FAVOR (STEVENSON, NIELSEN) NONE OPPOSED, AND TWO ABSTENTIONS (MARKS, TIERNEY).**

A member of the public interrupted the meeting to ask a question. First Selectman Stevenson replied that Public Comments were held earlier in the meeting and that she would acknowledge further comments at end of the agenda.

Special Meeting of December 2, 2013

**** MR. TIERNEY MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF DECEMBER 2, 2013 AS SUBMITTED.**

**** MR. NIELSEN SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY**

Regular Meeting of December 2, 2013

- ** MR. TIERNEY MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 2, 2013 AS SUBMITTED.**
- ** MR. NIELSEN SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY**

OTHER BUSINESS

First Selectman suspended the rules to allow a member of the public to make a comment.

Ms. Tina Lirot asked what properties are being considered for acquisition by the Town. First Selectman Stevenson noted the acquisitions as listed on the agenda. Ms. Lirot asked why there was a private meeting held tonight, and First Selectman Stevenson explained the Executive Sessions as noticed in accordance with CT statutes. Ms. Lirot again asked if there are other properties being considered for Town acquisition.

First Selectman Stevenson replied that only those land acquisitions as listed on the agenda that have been approved for public information.

FORTHCOMING MEETINGS:

- December 17, 2013 Board of Finance Regular Meeting at 7:30 p.m.
- December 18, 2013 Parks & Recreation Commission Regular Meeting at 7:30 p.m.
- January 6, 2014 Board of Selectmen Regular Meeting at 7:00 p.m.

Adjournment

- ** MR. NIELSEN MOVED TO ADJOURN.**
- ** MS. MARKS SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Marilyn Knox
Telesco Secretarial Services

Attachment: Recycling Center Advisory Committee Charge

Recycling Center Advisory Committee – New Charge

The Board of Selectmen has an interest in ensuring that the transfer station operations are efficiently and cost effective. Operations are further impacted by the implementation of single stream recycling which is a major change in the volume of material available for recycling. As a result, the Board of Selectmen desires the creation of an advisory committee to develop policy options for the transfer station focused on operational and economic efficiency with the added goal of increasing public awareness and environmental improvement.

Specifically, the Committee shall be responsible for:

1. Develop a public education program emphasizing:
 - a. How residents can better use single stream recycling;
 - b. How businesses can better use single stream recycling;
 - c. Evaluate the handling of recyclable materials in Town owned buildings and properties;
 - d. Identifying items that can/cannot be recycled in the single stream;
 - e. Identifying items that can be recycled but are not single stream (e.g., what should be done with specific materials — construction debris, mattresses, wood ...); and
 - f. Tracking progress in increasing recycling volume.
2. Examine the business model of the transfer station to:
 - a. Evaluate the impact of single stream and any changes in the permit fees;
 - b. Examine monthly data for the transfer station to track the progress of past initiatives and make further recommendations as needed;
 - c. Analyze the transfer station operations and develop alternatives for the Board of Selectman to consider;
 - d. Identify desired services and how they should be provided; and
 - e. Evaluate the revenue generated by the transfer station with the intent of limiting tax dollar support needed for the facility.
3. Evaluating other recycling initiatives to increase general awareness and handling other wastes (composting, paint, etc...).
 - a. Recommend formal monthly and annual tasks and activities to systemize an ongoing public information campaign;
 - b. Recommend actions to assist the Town in reducing the quantity of municipal solid waste disposed of at the transfer station and increasing the quantity of recycled and repurposed in the Town of Darien.

The Recycling Center Advisory Committee shall consist of seven (7) residents, no more than four (4) of whom shall be from the same political party. Ex-Officio Members shall be the First Selectman, Public Works Director and Chairman of the RTM Public Works Committee.

Approved by Board of Selectmen
12.16.13