

**MINUTES
TOWN OF DARIEN
BOARD OF SELECTMEN
REGULAR MEETING**

December 2, 2013

A regular meeting of the Board of Selectmen was held on Monday, December 2, 2013. In attendance were First Selectman Stevenson, Selectmen Hall, Marks, Nielsen, and Tierney. Also in attendance was Town Administrator Karl Kilduff. First Selectman Stevenson called the meeting to order at 7:45 p.m.

FIRST SELECTMAN'S REPORT

First Selectman Stevenson read from her report:

- Regular parking permit renewals were due by November 30. The first penalty for late renewals is \$25 from December 3, 2013 through December 23, 2013. The second penalty for late renewal is \$50 from December 24, 2013 through January 16, 2014.
- A malfunction in the boiler at the Senior Center was discovered Sunday which caused heating oil to discharge from the boiler and enter the sump pump system. Roughly 89 gallons of oil discharged, some of which entered the sump system and ultimately made its way into the Stony Brook River. The Senior Center was closed while repairs were made and would open on Tuesday as scheduled. The Town is working with the DEEP on the oil remediation.
- Board members were advised of the RTM State of the Town meeting scheduled for December 9, 2013 at 8:00 p.m.

ADMINISTRATIVE OFFICER'S REPORT

The Town Administrator advised that a future meeting would have an action item for the mandatory referral associated with property to be given to the Town as part of a court settlement with Westmere. The Planning & Zoning Commission reported favorably on the acquisition and the Board would have to refer the acquisition to the RTM.

He also reported that the Darien Junior Sailing program has been securing its land use approvals for a new facility at Weed Beach. Final drafting of a ground lease can be completed which would ultimately require a referral to the RTM.

PUBLIC COMMENT

No public comment was offered.

NEW BUSINESS

- a) Discuss and Take Action on Board of Selectmen Meeting Schedule for 2014

The Board discussed changing the start of meetings from 7:45 p.m. to 7:00 p.m. It was noted that the “Public Comment” portion of the agenda might need to be placed later in the agenda to accommodate those wishing to address the Board.

Mr. Nielsen moved, seconded by Mr. Hall, to adopt the 2014 Board of Selectmen Regular Meeting Schedule with a start time of 7:00 p.m. The motion passed on a 5-0 vote.

b) Discuss and Take Action on FY2014-15 Budget Review Schedule

The Board discussed the meetings required to review the budget and discussed a performance measurement presentation to take place before the budget review process. The Board agreed that a performance measurement presentation by department would be beneficial and added Saturday, January 25, 2014 at 9:00 a.m. to the schedule.

Mr. Hall moved, seconded by Mr. Nielsen, to adopt the FY2014-15 Budget Review Schedule, as amended. The motion passed on a 5-0 vote.

c) Transfers

Building Department

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From: To:

Acct. No.	Account	Amount		Acct. No.	Account	Amount
1070400-8660	Contingency	\$30,940		10301011-81003	Seasonal & Temp	\$27,440
				10301011-82001	Travel	3,500
	TOTAL	\$30,940			TOTAL	\$30,940

First Selectman Stevenson noted that the transfer request was to provide additional funding to the Building Department to respond to increased building permit activity. Funds would hire 2 part-time inspectors through the end of the fiscal year. Mr. Tierney questioned the level of income being generated versus the budget assumption. It was stated that revenue was trending above budget.

Ms. Marks moved, seconded by Mr. Tierney, to approve the transfer for referral to the Board of Finance. The motion passed on a 5-0 vote.

AGENDA REVIEW

No future agenda items were discussed.

APPOINTMENTS/REAPPOINTMENTS

First Selectman Stevenson asked for a motion to approve all of the individual appointments in one act. Mr. Hall moved, seconded by Ms. Marks to:

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- Appoint Robert Wolkwitz to the Beautification Commission for a 3-year term beginning on December 1, 2013 and expiring on November 30, 2016;
- Appoint James Concannon to the C-MED Board of Directors for a 1-year term beginning on May 1, 2013 and expiring on April 30, 2014; and
- Reappoint Geoff Ball to the Youth Commission for a 3-year term beginning on April 1, 2013 and expiring on March 31, 2016

The motion passed on a 5-0 vote.

The Board tabled the appointment of the Transfer Station Advisory Committee pending additional information from the Committee members.

Mr. Hall moved, seconded by Ms. Marks to reappoint the Advisory Commission on Coast Waters, Advisory Board of Health, and Darien Cable Access Advisory Committee. The motion passed on a 5-0 vote.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mr. Nielsen moved, seconded by Ms. Marks, to approve the Special Meeting of November 25, 2013. The motion passed on a 4-0 vote with Mr. Hall abstaining.

ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Respectfully submitted
Karl F. Kilduff
Town Administrator