

**TOWN OF DARIEN
BOARD OF SELECTMEN
MARCH 24, 2014**

ATTENDANCE: First Selectman Jayme Stevenson; Christopher (Kip) Hall, Susan Marks.

STAFF: Karl Kilduff, Administrative Officer.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:07 p.m.

Report from Advisory Board of Health

Mr. Kevin Cunningham provided his report that included an overview of the history and formation of the Advisory Board of Health to review opportunities from the Health Needs Assessment. Programs included senior vaccinations (flu, pneumonia) and public safety programs to address falls and a Heart Safe Community, and review of "Emergency Services". The ABH meets quarterly to discuss and review activities of DHD Salon Regulations and Review Committee, Review budget and make recommendations to BOS. Mr. Cunningham suggested that future projects include revalidation of the Health Needs Assessment, using 2007 as a baseline comparison. He asked for other projects and suggested Lime Disease education and awareness programs and information on sports injuries for young athletes.

First Selectman Stevenson stated that she agrees there needs to be a health assessment update and funding reflected in the budget.

First Selectman Stevenson spoke about a program held in Stamford on Lime Disease and suggested there may be useful information as it relates to the deer population and resulting issues. She spoke about the utilization of Town resources of Parks & Recreation and the Darien Police Department and legal challenges on future consideration of Town efforts to address the fairly out of control deer population.

First Selectman Stevenson spoke about efforts to promote wellness programs with insurance carriers as part of reducing health care costs with screenings, flu clinics and health improvement and awareness programs to help the Town's employee population. She stated that both Norwalk and Stamford hospitals have health assessment information from their health assessment students that the Town of Darien can learn from. She added that there has been ongoing discussion on Post 53 response times and she wanted to highlight the CPR Training programs that they have don't. She announced that the Hands Only CPR is now available on video and she hopes this video can be publicized or posted on the Town website.

FIRST SELECTMAN'S REPORT

First Selectman Stevenson read her report, as follows:

- Mr. Campbell could not be here and has provided an e-mail update on the Mather Center. The Certificate of Occupancy is expected to be used on April 15. The update on 35 Leroy is that it is in the final stages of completion, and the project is over-budget due to infrastructure issues including sprinkler system, generator, and asbestos remediation required in a crawl space. The state reimbursement is projected to be higher than was originally anticipated, and the funding is being determined. Ms. Marks asked if the reimbursement from the state will offset the budget overage, and First Selectman Stevenson replied that it has to be determined how the state reimbursement is allocated. Mr. Kilduff stated that there will need to be a special appropriation for the overage with the allocation of the reimbursement to follow.

- First Selectman Stevenson reported that she has met with the Chairman of the Board of Finance and Board of Education to begin the discussion of consolidation of non-educational services as allowed by Public Act 13-60. She reported that there will be a working group formed to put together tangible suggestions for the upcoming fiscal year. It was noted that this group will include representatives from the Board of Selectmen, Board of Finance and Board of Education and staff for input on recommendations regarding service and economic efficiencies by this consolidation of services.

She thanked the members of the Boards in advance for their willingness to work together to help reduce the costs of delivering municipal services to our taxpayers.

ADMINISTRATIVE OFFICER'S REPORT

Mr. Kilduff stated that his office has been working on insurance carrier coverage and risk management with the goal to beef up protection for better coverage and premium efficiencies, severity claims processing and management.

PUBLIC COMMENT – None

NEW BUSINESS

Budget Transfer

First Selectman Stevenson explained that Town Hall Repairs and Maintenance and is running a substantial deficit which as of today has reached \$25,000. Approximately 72% of that (\$18,200) is for expenses at the Darien Senior Center, most associated with the cleanup necessitated by an oil supply line break in the boiler room last fall. It was noted that no repair expense was budgeted for the Senior Center a year ago since the building was scheduled to be vacated September 1, 2013; and moving day is still not certain.

**** MR. HALL MOVED TO APPROVE THE FOLLOWING TRANSFER:
RESOLVED THAT THE FOLLOWING TRANSFER OF APPROPRIATIONS IS
APPROVED FOR REFERRAL TO THE BOARD OF FINANCE.**

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
10407011-82051	Electricity	18,000	10407011-82041	Repairs & Maintenance	28,000
10407011-82052	Gas	5,000			
10407011-82053	Water	1,500			
10407011-81001	FT Salaries	3,500			
		\$28,000		TOTAL	\$28,000

**** MS. MARKS SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

**** MR. HALL MOVED TO AMEND THE AGENDA TO TABLE THE WESTMERE RESOLUTION AND TO ADD REAPPOINTMENTS AS NOTED.**

**** MS. MARKS SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

RESOLUTION AUTHORIZING ACCEPTANCE OF AN AMENDED AND RESTATED SANITARY SEWER EASEMENT FROM THE WESTMERE GROUP, INC.

Item was postponed pending more information from Town Counsel.

AGENDA REVIEW

First Selectman Stevenson noted that next meeting will reflect adjournment into a Parking Authority meeting. She explained that this is to discuss current systems, revamping for train station parking and downtown parking, to map out and work to move forward the parking issues that face the Town.

It was noted this will be done as part of regular routine, and while the schedule may not be monthly, it will be determined as needed. First Selectman Stevenson stated that she looks forward to having the Parking Authority meetings as an added focus for the Board.

Consider and take action on the following re-appointments to the Beautification Commission:

- Sandy Drimal for a 3-year term beginning on December 1, 2012; expiring on December 31, 2015.
- Sandy Filmer for a 3-year term beginning on December 1, 2013; expiring on December 31, 2016.
- Sabina Harris for a 3-year term beginning on December 1, 2013; expiring on December 31, 2016.
- Heather Pimmernelle for a 3-year term beginning on December 1, 2013; expiring on December 31, 2016.
- Marianne Wadleigh for a 3-year term beginning on December 1, 2013; expiring on December 31, 2016.

**** MR. HALL MOVED TO APPROVE THE ABOVE RE-APPOINTMENTS TO THE BEAUTIFICATION COMMISSION AS LISTED.**

**** MS. MARKS SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Consider and take action on the following reappointments:

First Selectman Stevenson presented the following reappointments as one motion:

- Robin Woods to the Commission on Aging
for a 3-year term beginning on April 1, 2012 to March 31, 2015.
- Edward Carabillo to the Monuments & Ceremonies Commission
for a 3-year term beginning on December 1, 2012 and expiring on November 30, 2015.
 - Susan Daly to the Parks & Recreation Commission
for a 3-year term beginning on April 1, 2013 and expiring on March 31, 2016.
 - Gary Greene to the Zoning Board of Appeals
for a 3-year term beginning on July 1, 2013 and expiring on June 30, 2016.

**** MR. HALL MOVED TO APPROVE THE ABOVE RE-APPOINTMENTS AS LISTED.**

**** MS. MARKS SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Approval of Minutes: Special Meeting – March 17, 2014

Mr. Hall noted a correction to reflect that there was no adjournment into a budget meeting following the special meeting.

**** MR. HALL MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF MARCH 17, 2014 AS AMENDED WITH CORRECTION NOTED.**

**** MS. MARKS SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Forthcoming Meetings

March 25, 2014	Representative Town Meeting 8:00 p.m. - Board of Education Meeting 7 p.m.
March 25, 2014	Planning & Zoning Commission Regular Meeting at 8:00 PM
April 1, 2014	Board of Education Regular Meeting: 7:30 PM - Board of Finance 7:30 PM Regular Meeting. Planning & Zoning Commission Regular Meeting 8 PM
April 3, 2014	Board of Finance Regular Meeting at 7:30 PM
April 7, 2014	Board of Selectmen Regular Meeting at 7:00 PM
April 8, 2014	Joint Department Heads Meeting at 8:30 AM

Adjournment

**** MR. HALL MOVED TO ADJOURN THE MEETING.**

**** MR. HALL SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Marilyn Knox,
Telesco Secretarial Services