

**TOWN OF DARIEN
BOARD OF SELECTMEN
OCTOBER 20, 2014**

ATTENDANCE: First Selectman Jayme Stevenson; Susan Marks,
Gerald Nielsen, E. Reilly Tierney.

STAFF: Karl Kilduff, Administrative Officer.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:00 p.m.

PRESENTATION from Jeremy Ginsberg, Director of Planning & Zoning regarding
Application for Second 8-30g Moratorium

Mr. Ginsburg presented his report. He reviewed research done by the state on Affordable Housing guidelines and utilization of residential development projects. Mr. Ginsberg said that the Town is in the process of requesting a second moratorium. The materials have been prepared, and will soon be submitted to the State and are available for review. The State will then be in the process of reviewing the request and legal notices will be published. The decision about the moratorium rests with the State. (Section 8 Housing Report to be posted on Town website)

FIRST SELECTMAN'S REPORT

First Selectman Stevenson read her report, as follows:

Ebola Update

Governor Malloy has recently announced that the State of Connecticut has launched a website to keep residents informed regarding the Ebola virus. There will also be a hyperlink to www.ct.gov/ebola on the homepages of all state agencies along with the Center for Disease Control (CDC). While there are no cases of Ebola in Connecticut, the Health Departments are taking safety measures to prevent the spread and our health officials and Unified Command Team have been meeting to prepare for a potential case here in Connecticut. This site provides people with access to timely and accurate information about Ebola and the work the state and its partners are doing to protect Connecticut. Over the past several weeks, Governor Malloy has taken several preventive measures to help prevent the spread of Ebola in Connecticut:

- The Governor signed an executive order to grant authority to Public Health Commissioner to quarantine an individual or group of individuals who have or may have been exposed to the disease.
- Department of Public Health is ensuring hospital and health system readiness to detect, protect and treat patients infected with Ebola.

Section 8 Housing – Thank you to Jeremy Ginsburg and the Planning & Zoning Department and Commission for the hard work in presenting the process and procedures. Being one of two towns going through the second round of the moratorium process, we are confident that Darien is following guidelines for participation in Affordable Housing.

10/22 — The Planning and Zoning Commission is holding the first meeting for public input into the 2016 Town Plan of Conservation and Development. The meeting will be held in the Town Hall Auditorium from 7-9pm.

Ms. Marks asked if it was appropriate to ask Departments such as the Fire Department and Library to do a mock budget of how they would allocate funds if there was a change in Town grants. She stated that it was only an exercise.

Mr. Kilduff explained that it is a very involved process based on directives in the budget planning process. There was discussion on how to establish such budget guidelines and scenarios on ‘what if’ terms and conditions. Ms. Marks noted that while she understood that this is a detailed request it is important that the Board has this information. She added that this is needed to take a comprehensive approach to evaluating the budget implications and options to make informed decisions.

ADMINISTRATIVE OFFICER’S REPORT

Mr. Kilduff reported the following:

- Following results of the hazard materials survey, the specific plan will now be sent to the contractor to begin abatement work over the next three weeks.
- Energy Initiatives are being pursued and an outline of incentive, investment and payback periods were presented. There was discussion over the energy incentive programs for the Town Hall, Police Department and DPW Garage. The highlights of the type of energy incentive and investment, payback is as follows:

The following was read orally, then clarified by Mr. Kilduff with Q/A:

<u>Location</u>	<u>Investment</u>	<u>Payback Period</u>	<u>Incentive Program</u>
Town Hall*	\$50,000	4.7 yrs. \$18,000	LED/Light Harvesting/Occupancy Sensor
Police Department**	\$21,000	<4 yrs. \$11,000/\$5,200/yr	LED –DPW Garage
DPW Garage	\$ 24,000	3 yrs. \$14,000 - \$8,500/yr	Pending renovation/re-usage Exterior fixture replacement/retrofit ballard to LED

* Restoration Reserve funds available for project in capital budget.

** no funding in place – would need appropriation or fund through electric bills

***Seek funding through Board of Finance or fund through electric bills.

There was further discussion and Mr. Gentile, Director of DPW came forward to explain his recommendation for proceeding with the incentives. He reviewed the overall plans for renovation and stated that the intention is to participate in energy incentives.

Energy Initiatives – continued

Mr. Gentile explained further that some of these changes have been put into place such as the reuse lighting fixtures and retrofitting as much as possible. He added that he would need to review the details to make sure items that were just completed would not be redone. He would prefer to have more time to do a thorough analysis and then come up with a recommendation. It was agreed to table the direction on energy incentive participation pending more information

It was agreed by consensus of the Board to pursue the energy initiatives for the Town Hall and Police Department as the payback time period is within desirable guidelines for financial purposes. Mr. Kilduff noted that the appropriate budget transfers would be forthcoming to outline the necessary budget allocations. It was agreed to table the direction for the DPW Garage building on energy incentive participation pending more information

PUBLIC COMMENT - None

Discuss and Take Action on Ratification of Board of Selectmen’s Vision Statement for Town Plan of Conservation and Development

The vision statement was presented and discussed. Ms. Marks suggested additions of changes in the wording to add “balance” and comprehensive terms. It was agreed to provide further input on changes and to bring further comments to the next meeting for review.

APPOINTMENT/RE-APPOINTMENT

Consider and take action on the following appointments:

James Millard to the Environmental Protection Commission for a 3-year term beginning on July 1, 2013 and expiring on June 30, 2016.

Laura Hyatt to the Youth Commission for a 3-year term beginning on April 1, 2014 and expiring on March 31, 2017.

David Brown, as an alternate to the Zoning Board of Appeals for a 3-year term beginning on July 1, 2013 and expiring on June 30, 2016.

- ** **MR. NIELSEN MOVED TO APPROVE THE ABOVE APPOINTMENTS.**
- ** **MS. MARKS SECONDED THE MOTION.**
- ** **MOTION PASSED UNANIMOUSLY.**

AGENDA REVIEW

There were no items requested to add to the agenda at this time.

Approval of Minutes

Regular Meeting of September 29, 2014

- ** **MS. MARKS MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 29, 2014 AS SUBMITTED.**
- ** **MR. TIERNEY SECONDED THE MOTION.**
- ** **MOTION PASSED UNANIMOUSLY.**

Regular Meeting of October 6, 2014

- ** **MR. NIELSEN MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 6, 2014 AS SUBMITTED.**
- ** **MR. TIERNEY SECONDED THE MOTION.**
- ** **MOTION PASSED UNANIMOUSLY.**

There was no other business.

FORTHCOMING MEETINGS

October 20, 2014	Board of Selectmen Regular Meeting at 7:00 PM
October 21, 2014	Board of Finance Regular Meeting at 7:30 PM
October 22, 2014	Planning & Zoning Commission Public Input Session for Plan of Conservation and Development at 7:30 PM
October 28, 2014	Board of Education Regular Meeting at 7:30 PM
October 28, 2014	Planning & Zoning Commission Regular Meeting at 8:00 PM
November 3, 2014	Board of Selectmen Regular Meeting at 7:00 PM

Adjournment

- ** **MR. NIELSEN MOVED TO ADJOURN THE MEETING.**
- ** **MR. TIERNEY SECONDED THE MOTION.**
- ** **MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,
Marilyn Knox,
Telesco Secretarial Services