

**From:** Mark Adiletta <mrartm@optimum.net>  
**Sent:** Saturday, January 17, 2015 12:40 PM  
**To:** Ginsberg, Jeremy; g.chalder@planimetrics.net  
**Subject:** FW: reminder regarding Town Plan of Conservation & Development  
**Attachments:** PWC-PSSC-Resolution-Amended 2014Dec15.pdf; Memo to Boards Commissions.docx

Jeremy/Glenn,

The email below and letter dated September 24th relating to last Tuesday's Town Plan of Conservation & Development update were sent to me, as a member of the RTM, on the Friday before. As you may recall, me and other members of the PWC have attended, as individuals, previous sessions and found them informative and productive. The PWC committee meets again until January 20th to possibly consider this topic directly.

That said, the PWC has been working the past six months to prepare a proposal to the Board of Selectman for the possible creation by the BOS of a Pedestrian Infrastructure Advisory Committee. I'm attaching a resolution on this which was approved by the PWC on Dec. 15. While only a first step, it is in response to a collaborative effort, feedback received from various sources. You will note the focus is on public works infrastructure and assets however elements of safety are associated with some of these assets. As a result I understand the PH&S committee to the RTM may be considering it or something similar at an upcoming meeting.

I do not know if this or the information gathered in the effort is directly relevant to the TPofC&D. I would welcome the opportunity to get your thoughts on this effort to date.

Kind Regards.

Mark Adiletta  
Chair Public Works Committee to the RTM

----- Begin forwarded message -----

**Subject:** FW: reminder regarding Town Plan of Conservation & Development  
**Date:** 01/09/15 12:24:06 PM  
**From:** "Rajczewski, Donna" <DRajczewski@darienct.gov>  
**To:** "Brad Pattelli" <brad@pattelli.com>, "Brent Hayes" <brenthayes6@gmail.com>, "Curtis Butler" <curtisbutler@mac.com>, "Diane Conologue" <dconologue@aol.com>, "Conze, Frederick" <fbccmc@aol.com>, "George Dupont" <george.dupont@gmail.com>, "John Dweck (jdweck7@yahoo.com)" <jdweck7@yahoo.com>, "John van der Kieft" <jvanderkieft@snet.net>, "Lois Schneider" <lois100@aol.com>, "Patti Bumgardner" <pfinn5@aol.com>, "Peter Kelly" <pkelly103@gmail.com>, "Seelye, S" <seelye5ct@aol.com>, "Stan Buchesky" <buchesky@gmail.com>, "Anne Finn" <anneof@optonline.net>, "Thorne, Barbara - home" <bthorne@optonline.net>, "Carol Matton" <carolbarrmatton@mac.com>, "Cecelia Mundt" <ceceliamundt@optonline.net>, "Clara Sartori" <clarasartori0@gmail.com>, "James Howe" <jh@novafundadvisors.com>, "Jeff Marston" <jmarston@businesshelpusa.com>, "Joann Sawitsky" <jsawitsky@yahoo.com>, "Kate Keith" <fourkeiths@aol.com>, "Kirk Hoffman" <kirkhoffman@hotmail.com>, "Liz Bacon" <lizbacon@bhhsne.com>, "Marc Thorne" <methorne@optonline.net>, "Monica McNally" <monicamcnally@optonline.net>, "Nina Miller" <pokebox@gmail.com>, "Seelye, Sarah" <sseelye@darienct.gov>, "Spencer McIlmurray" <spencer.mcilmurray@att.net>, "Cassandra Hegarty" <cassandra.hegarty@gmail.com>, "Chris Camuti" <chris@moonfest.com>, "Conniff, Adele" <aconniff00@aol.com>, "Dennis Maroney"

Text of Resolution as amended and approved on Dec. 15, 2014 by Public Works Committee:

**Resolution concerning formation of a Pedestrian Infrastructure Advisory Committee**

WHEREAS, the Public Works Committee of Darien's Representative Town Meeting has been delegated responsibility for oversight of the "establishment, maintenance and operation of Town-owned or -operated public works facilities", as defined in Part VI, Sec. 3(b)(vi) of Appendix B to the Darien Town Code; and

WHEREAS, the Public Works Committee has a long-standing interest in Town assets and infrastructure relating to pedestrian safety matters, shared with the Public Health and Safety Committee of the RTM; and

WHEREAS, current Town public policy on matters relating to pedestrian safety is governed by the Darien Town Plan of Conservation and Development; and

WHEREAS, the members of the Public Works Committee believe that issues concerning Town assets and infrastructure relating to pedestrian safety may require more thorough and timely attention than can be provided through the 10-year cycle of the Town Plan of Conservation and Development; and

WHEREAS, the members of the Public Works Committee believe that the Town's Public Works Department may benefit from more consistent engagement and long-term guidance on issues concerning Town assets and infrastructure relating to pedestrian safety than it has historically received, resulting in better service delivery to Town residents;

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Public Works Committee recommends to the Board of Selectmen that the Selectmen create a new independent Pedestrian Infrastructure Advisory Committee to advise on pedestrian safety issues and related Town assets and infrastructure. Specific suggestions for the mandate of the Committee are attached below as "Proposed PIAC Guidelines".
2. The Public Works Committee recommends to the Board of Selectmen that the new PIAC should be formed and all members named no later than March 31, 2015 to ensure it can meaningfully integrate into existing Town governance processes.

## Proposed PIAC Guidelines

1. Name. The Name of the Committee shall be the "Pedestrian Infrastructure Advisory Committee" (abbreviated PIAC).

2. Mission Statement. The Mission of the PIAC shall be defined as follows:

To ensure safe pedestrian access to critical locations in Town, and to promote and encourage pedestrian activity that is safe, convenient and attractive, by

- Reviewing existing Town infrastructure essential to pedestrian activity
- Considering possible future infrastructure that may be needed or helpful for pedestrian activity
- Considering pedestrian interactions with other forms of transit and transportation, including cars and private vehicles, buses (both local and long-haul), bicycles, mass transit, taxis, etc.
- Considering pedestrian interactions and interfaces with neighboring towns

For purpose of this Mission Statement, infrastructure is to be broadly construed as physical objects or environments that may enable, impact or govern pedestrian activity, including but not limited to signage, signals, crosswalks, sidewalks (or road surfaces in the absence of sidewalks), staircases, security cameras, etc.

3. Deliverables and other goals. The PIAC shall:

- Deliver an Annual Report to the Board of Selectmen outlining infrastructure needs and priorities that support the Mission of the PIAC.
- Develop, define and articulate priorities for pedestrian safety initiatives and investments.
- Work with the Public Works Department to develop a functional process / workflow to manage and maintain existing infrastructure, to prioritize future needs, and to solicit, evaluate and address requests from the public relating to pedestrian safety.
- Meet with the Public Works Department regularly to discuss work-in-progress and potential future needs.
- Ensure coordination among the Public Works Department, the Police Department and other Town entities that may impact pedestrian safety.
- Gather information from Town Residents periodically in an open process

The PIAC Annual Report shall be delivered to the Selectmen in the final quarter of the calendar year (October – December), in advance of the start of the annual budgeting and planning process. The intention is for the PIAC's Annual Report to contribute to the development of the subsequent year's operating budget.

4. Membership. The members of the PIAC shall:

- Be seven (7) in number
- Include at least one member from each of Darien's 6 voting districts
- Include at least one member who is also currently a member of the RTM's Public Works Committee
- Include at least one member who is also currently a member of the RTM's Public Health & Safety Committee

In addition to its seven official members, the PIAC shall extend a permanent standing invitation to each of 1) the Chair of the Police Commission and 2) the Superintendent of Public Works to each name one individual to serve as a non-voting liaison to the PIAC. The intention is for these two liaisons to participate fully in all discussions and proceedings except for actually voting on matters. The objective is to ensure that the PIAC, Police Commission and Town Public Works Department are efficiently sharing information and coordinating activities.

At its discretion, the PIAC may extend similar invitations to other constituencies in Town as needed or appropriate to facilitate communications and information exchange.