

TOWN OF DARIEN  
PLANNING & ZONING DEPARTMENT

JEREMY B. GINSBERG, AICP  
PLANNING AND ZONING DIRECTOR

DAVID J. KEATING  
ASSISTANT DIRECTOR/  
ZONING ENFORCEMENT OFFICER



FRED W. DONEIT, GISP  
SENIOR PLANNER

RICHARD B. JACOBSON  
ENVIRONMENTAL PROTECTION OFFICER

ROBERT WOODSIDE  
CODE COMPLIANCE OFFICER

TOWN HALL, 2 RENSRAW ROAD  
DARIEN, CONNECTICUT 06820-5397  
TELEPHONE (203) 656-7351  
[www.darienct.gov](http://www.darienct.gov)

November 10, 2020

VIA E-MAIL AND  
REGULAR MAIL

Colin McCabe  
Douglas VanderHorn Architect  
41 West Elm Street  
Greenwich, CT 06830

Re: *Coastal Site Plan Review #352, Land Filling & Regrading Application #490  
Michael Cling, 237 Long Neck Point Road*

Dear Mr. McCabe:

Enclosed please find a copy of Section 1040 of the Zoning Regulations as a reminder of your responsibility to notify property owners within 100 feet of the 237 Long Neck Point Road property of this pending application. A copy of the Legal Notice is enclosed for your use in this process. You must send the mailings between November 11, 2020 and Saturday, November 21, 2020. **Our office is providing you with the attached mailing list for the required mailings; however, this list must be verified with the Town Assessor's Office to ensure that all owners/addresses are correct.** NOTE: A recent order from the Governor allows the mailings to be completed by regular mail, rather than certified/return receipt requested.

Once you have sent the mailings, you are required to submit the following to the Planning and Zoning Office *by the Wednesday prior to the public hearing*: a copy of one (1) of the letters sent to the property owners within 100 feet, with the enclosure which was sent to them; and a list of those property owners within 100 feet.

The public hearing on this application has been scheduled for **Tuesday, December 1, 2020 at 8:00 P.M. in Darien Town Hall** and via GoToMeeting. A login number for GoToMeeting will be provided to both you and the general public a few days prior to the meeting via the Town of Darien web site. Should you have questions, or if we can assist in any way, please feel free to contact our office.

Sincerely,

Fred W. Doneit, AICP, GISP  
Senior Planner

Enclosures