



Darien After School, LLC COVID-19 Protocols – August 19, 2020

Health Screening

All staff and children will be screened for any observable illness, including cough or respiratory distress before program(s) commence.

Staff Screening:

- Staff will contact Darien After School managers within 30 mins of program start time to confirm the absence of any observable illness, including fever, cough or respiratory distress
- Upon arrival to the program building staff will complete a proper hand washing with soap and water as outlined below, and or follow any standard protocols as set by the school/ building use guidelines.

Child Screening:

- Upon arrival to program area all students will be screened for observable illness. Temperature will be checked with heat sensing thermometer and students will be asked cough or respiratory distress (cough or shortness of breath), as well as make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness
- Staff shall wear an adult *InstaShield* and face mask while students are screened.

Sick Individual Management

Sick Staff Member:

Darien After School, LLC will have designated individuals 'on call' to substitute as Program Director or Instructor in the event a staff member is showing signs of illness.

Sick Child at Check-In:

Children showing signs of illness will not be admitted to the program and will be directed to the school Nurse for care per the school building protocols for a sick child.

Sick Child During Program Time:

If a child develops symptoms during their program, the sick child will be escorted by program staff to the program designated 'Sick Room' and their parents will be notified to pick up their child upon notification.

The class the sick child attended will be cancelled immediately and all families of students in that class will be notified and asked to pick up their child.

Additionally, the classroom instructor will open any exterior windows or doors (if allowed per building/ school rules), and place 'Sick Area' signs on all entrances to the classroom space and escort other students attending program class and to another program area for their remaining class time. All staff and students remaining will sanitize their hands with proper hand washing and or sanitize with program provided hand sanitizer.

Once the program is over the day and all children have been picked up, program staff will sanitize the classroom and program Sick Room per guidelines outlined by the school building, as well as notify the school staff/ custodians of the student illness during class time.

Masks/Social Distancing/Workplace Safety

Use of a mask, or cloth face covering, will be required at all times for each staff member and student during program time per school/ building use guidelines.

Appropriate social distancing strategies shall be implemented, including but not limited to; designated areas for individual personal belongings and student seating charts. All students will have at least 10 minutes of outdoor, socially distanced play time, without masks, whenever weather permits.

Hand/Respiratory Hygiene/Enhanced Cleaning and Disinfection

Regular *hand washing by staff and children with soap and water for at least 20 seconds should be done:

1. At the beginning of class time;
2. Before and after eating;
3. After sneezing, coughing or nose blowing;
4. After using the rest room;
5. Before handling food;
6. After touching or cleaning surfaces that may be contaminated; and
7. After using any shared equipment like toys, computer keyboards, mouse.

*If soap and water are not available, alcohol-based hand sanitizer shall be used. Use of alcohol-based hand sanitizers should always be supervised by adults.

All staff shall cover coughs and sneezes with tissues or the corner of the elbow. Children shall be encouraged, when appropriate to cover coughs and sneezes with tissues or the corner of the elbow, and soiled tissues shall be disposed immediately after use.

Reporting COVID-19 Cases Diagnosed in a Child or Staff Member

If a child or staff member who has been present in the program is diagnosed with COVID-19, the program will notify families and staff of the program about the exposure.

Reportable Disease

Darien After School, LLC managers and staff will report cases of **COVID-19 infection immediately to the Connecticut Department of Public Health Epidemiology and Emerging Infection Program (860-509-7994) and the *local department of health in the town of residence of the case-patient** by telephone on the day of recognition or strong suspicion of the disease. For weekend and after-hours reports to DPH, dial 860-509-8000.

Darien After School, LLC managers and staff will report:

1. Date, time and location of symptom onset for the child/staff member.
2. Details regarding determination of the child/staff member while at the program and activities the child/staff member attended/worked during that time.
3. Identify who in the program had close contact with the child/staff member during program time.

Depending on the size of the program and the number of people affected, closure of a particular room in the program (for larger programs) or the entire program will be considered.

Specific situations and exposures can be discussed with the local health department or the Department of Public Health (860.509.7994).

*Additional practices to those above may be recommended to the provider in consultation with the local health department or the CT Department of Public Health.

Informed Consent

We will inform and obtain signed (electronic) consent on the form posted on the OEC website from all staff and the parent(s) of all children enrolled that they have received notice of the following:

People who are 65 years and older and people of any age who have serious underlying medical conditions or are at higher risk for severe illness from COVID-19 are recommended to stay at home. A list of medical conditions associated with a higher risk of severe illness from COVID-19 can be found in CDC's guidance.¹ Individuals and families should consult their healthcare provider to determine whether they have medical conditions that place them at risk.

¹ Includes chronic lung disease or moderate to severe asthma, serious heart conditions, immunocompromised (cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications), severe obesity (body mass index [BMI] of 40 or higher), diabetes, chronic kidney disease undergoing dialysis and liver disease. Individuals should consult their healthcare provide to determine whether they have medical conditions that place them at increased risk for severe illness from COVID-19.

Fingerprints / Background Check

Executive Order NO. 7E included a provision suspending required fingerprinting for the duration of the declared state of emergency. Accordingly, new prospective employees are not required to submit fingerprint cards for the purposes of criminal history records checks. Darien After School, LLC will continue to process county, state and national criminal history records checks, including sex offender registries.