

**TOWN OF DARIEN  
PLANNING & ZONING COMMISSION**

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May 11, 2020

Stuart Laufer  
Eckerson Design Assoc.  
21 Ann Street, Unit AC-1  
South Norwalk, CT 06854

VIA E-MAIL AND  
REGULAR MAIL

Re: *Coastal Site Plan Review #312-B*  
*Christopher & Lauren Casazza, 17 Brush Island Road*

Dear Mr. Laufer:

Enclosed please find a copy of Section 1040 of the Zoning Regulations as a reminder of your responsibility to notify property owners within 100 feet of the 17 Brush Island Road property of this pending application. A copy of the Legal Notice is enclosed for your use in this process. You must send the mailings between May 13, 2020 and Saturday, May 23, 2020. **Our office is providing you with the attached mailing list that you should use for the required mailings.** NOTE: A recent order from the Governor allows the mailings to be done by regular mail, rather than certified/return receipt requested.

Once you have sent the mailings, you are required to submit the following to the Planning and Zoning Office *by the Wednesday prior to the public hearing*: a copy of one (1) of the letters sent to the property owners within 100 feet, with the enclosure which was sent to them; and a list of those property owners within 100 feet.

The public hearing on this application has been scheduled for **Tuesday, June 2, 2020 at 8:00 P.M. in Darien Town Hall and via GoTo Meeting with a login number to be provided to both you and the general public a few days prior to the meeting** via the Town of Darien web site. Should you have questions, or if we can assist in any way, please feel free to contact our office.

Sincerely,

Jeremy B. Ginsberg, AICP  
Planning & Zoning Director

Enclosures