

TOWN OF DARIEN
PLANNING & ZONING DEPARTMENT

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DARIEN, CONNECTICUT 06820-5397
TELEPHONE (203) 656-7351
www.darienct.gov

December 30, 2019

John Hilts
P.O. Box 47
Rowayton, CT 06853

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Re: *Coastal Site Plan Review #165-A, Flood Damage Prevention Application #173-A
Lawrence Stephens, 14 Raymond Street*

Dear Mr. Hilts:

Enclosed please find a copy of Section 1040 of the Zoning Regulations as a reminder of your responsibility to notify property owners within 100 feet of the 14 Raymond Street property of this pending application. A copy of the Legal Notice is enclosed for your use in this process. You must send the mailings between January 2, 2020 and Saturday, January 11, 2020. You can use <https://darienct.mapgeo.io> to assist you. **Be sure to check the Darien Assessor's Office for proper mailing addresses.**

Once you have sent the mailings, you are required to submit the following to the Planning and Zoning Office *by the Wednesday prior to the public hearing*: the certificates of mailing; a copy of one (1) of the letters sent to the property owners within 100 feet, with the enclosure which was sent to them; and a list of those property owners within 100 feet. This will enable Department staff to review the mailings prior to the public hearing to ensure that they have been properly completed.

The public hearing on this application has been scheduled for **Tuesday, January 21, 2020 at 8:00 P.M. in Room 119 of Darien Town Hall.** Should you have questions, or if we can assist in any way, please feel free to contact our office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Fred Doneit", is written over a horizontal line.

Fred W. Doneit, AICP, GISP
Senior Planner

Enclosures

7017 3380 0000 5589 8990

U.S. Postal Service™ CSP 105-A FDP 133-A
CERTIFIED MAIL® RECEIPT
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Adult Signature Restricted Delivery \$

Postage \$ 1.65

Total Postage and Fees \$ 6.25

Postmark Here
 DEC 30 2019

Sent To: Mr. John Hilts
 Street: PO Box 47
 City, St: Rowayton, CT 06853

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

14 Raymond St + CSP 105-A FDP 133-A

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
 Mr. John Hilts
 PO Box 47
 Rowayton, CT 06853

2. Article Number (Transfer from service label)
 7017 3380 0000 5589 8990

9590 9402 4133 8092 4335 56

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent Addressee
 J. HILTS

B. Received by (Printed Name) C. Date of Delivery
 J. HILTS 11/15/19

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type Priority Mail Express®
 Adult Signature Registered Mail™
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 Collect on Delivery Restricted Delivery Insured Mail
 Insured Mail Restricted Delivery (over \$500)

Domestic Return Receipt