



POSITION

DESCRIPTION

SUMMER 2019 CAMP COUNSELOR

TITLE: Camp Counselor

DEPARTMENT: Youth Commission, Darien Town Hall

REPORTS TO: Camp Co-Directors & Youth Director

SKILLS & PERSONAL QUALITIES: A desire to work with children ages 6 -12, is enthusiastic, flexible and creative, able to work well with others of all ages, accepts responsibility, able to follow directions and be attentive to details and camp rules.

EXPERIENCE: Experience with children (i.e. babysitting); previous camp counseling desirable but not necessary.

EDUCATION: Minimum requirement: completed junior year in high school. (Exceptions to this rule may be made at discretion of Youth Director.) CPR & basic First Aid certification required.

SPECIFIC DUTIES & RESPONSIBILITIES:

1. Attend mandatory training prior to beginning of camp (Date TBD).
2. Be present for work during the entire program (6 weeks - June 24 - August 1), as well as two parents' nights the evening before the last day of camp session (one per session for younger two camps).
3. Respond to and follow directives of ALL camp directors (including all directors from all other Youth Commission camp programs).
4. Counselors with expertise and interests in specialized areas such as coaching softball, playing ukulele and singing, etc. are encouraged to use those skills whenever possible.
5. Counselors will be assigned to a group of campers and will need to take attendance at various times throughout the day. In addition, counselors are responsible for safety and well-being of group. This includes, though is not limited to planning group activities and following directives of co-directors.
6. A variety of assignments will include: beach duty; lunch duty; field trips; end of the day camper pick-up; clean-up; & other duties that may arise.
7. Follow and enforce camp rules, and set appropriate behavior example. A staff-training manual will be distributed during mandatory training.
8. Help to inventory, pack up and transport equipment and supplies to camp-site before start of camp and back to storage during last week of camp.

