



ROCKtoberfest 2022 FOOD VENDOR APPLICATION



WHERE: Highland Farm, 560 Middlesex Rd., Darien, CT 06820

WHEN: Saturday, October 1, 2022, 12:00-6:00 pm

SET-UP: Day of event – Saturday, October 1, 2022, 10:30-11:30 am. All additional vehicles MUST be moved out of the festival grounds by 11:30 am. Necessary inspections will begin prior to opening.

DEADLINE: All applications and payment must be submitted by September 9, 2022.

VENDOR SPACE: Food Trucks will have 25' of frontage. Tented or trailer vendors have up to 25' of service area with 20' production space behind.

ELECTRICITY: There is no electrical service available.

COST: There is a \$100 fee due to the Parks & Recreation Department, and a \$175 fee due to the Darien Health Department for the temporary food service permit (see link below)

WEATHER: The festival's rain date is the following Saturday, October 8, 2022. This is an outdoor event; be prepared for any type of weather. Tents, canopies and pop-ups must be secured to withstand the weather. There are no refunds because of weather.

CERTIFICATE OF INSURANCE: A current Certificate of Insurance is required for all vendors naming the **Town of Darien as an additional insured**. Certificate of Insurance is required before set-up.

REQUIREMENTS: The vendor will be responsible to be open during the entire festival. You cannot vacate early. Your booth/truck must be neat, attractive and well-maintained. Signage with visible and clear pricing is required. You are responsible for setting up, maintaining and removing your own booth/truck, merchandise and trash.

CONTACT US: Cassie Schull, Recreation Program Supervisor

Phone: 203-656-7325

Cell: 203-559-9014

Email: Cschull@darienct.gov

Mailing Address: Darien Parks & Recreation
2 Renshaw Road, Darien, CT 06820
Attn: ROCKtoberfest 2022

APPLICATION CHECKLIST: Please mail or email the following items for approval:

- ◆ Application
- ◆ Payment
- ◆ Affirmation & Liability Release
- ◆ Certificate of Insurance
- ◆ Health Department Temporary Food Service Permit Application & \$175 fee to them:
[To access the Temporary Food Service Permit Application, click here](#)

KEEP THIS COVER SHEET FOR YOUR INFORMATION

ROCKtoberfest 2022 FOOD VENDOR APPLICATION

Business Name _____

Contact Person _____

Street Address _____ City _____ Zip _____

Phone _____ Cell Phone _____ Email _____

1. Please share the price range of your offerings: _____
2. Please describe the products or nature of your services: _____

3. Please share link to photos of your set-up: _____

4. Please provide dimensions of your set-up: _____
5. For promotional purposes, please share any website and social media handles you may use: _____

<u>Space</u>	<u>Price</u>		<u>Total</u>
Food Vending	\$100.00		
Total Payment			\$100

Please make checks payable to: **Town of Darien**
To make a credit card payment please register online at:

http://apm.activecommunities.com/darienparksandrec/Activity_Search/5160

Waiver of Town Liability: I understand that injuries are inherent with recreational activity. In the event that an injury occurs to myself or family members, I agree to hold the Darien Parks and Recreation Department, Darien Parks and Recreation Commission, and any other person or contractor connected therewith the Town of Darien, harmless from all claims for personal injury, bodily injury and property damage arising from the use of Town facilities, participation in Town activities, programs and trips or use of Town equipment during the course of a Town of Darien sponsored activity.

Photo Policy: By registering for this event, you give the Darien Parks and Recreation Department permission to take and publish photos of you, your employees and your set-up at ROCKtoberfest 2022. If you do not wish to be photographed, you must include this request in writing along with your registration.

Signature _____ Date _____

Affirmation & Liability Release

By completing this application you affirm that you (Vendor) have read and understand:

The deadline for submission of this application is September 17, 2022.

Vendor hereby requests permission to display and sell the products and/or services listed above at the Town of Darien Parks and Recreation ROCKtoberfest 2022 (Event). Further, The Town of Darien, reserves the right to approve any product/item a vendor may wish to sell or dispense as well as limit the number of concessions selling the same product/item. DO NOT bring items to the Festival unless previously approved. On the day of the Event, representatives of the Town of Darien will be monitoring compliance. Vendor has read, understands and will abide with ROCKtoberfest 2022 general information, procedures, rates and conditions. By signing this application, the vendor acknowledges that the Event is subject to various weather conditions and State and Federal Safety and Health Regulations.

No refund of application fees will be given if the application is accepted by ROCKtoberfest 2022.

Exhibits must remain open until closing.

The Town of Darien reserves the right to refuse any application. Submission of this application does not guarantee a space.

There is no electrical service available.

This Agreement may be terminated by The Town of Darien with or without cause immediately upon notice to Vendor. Vendor and its employees, personnel, and agents agree to be bound by the terms of this Agreement and all Event rules, regulations, and directives.

Vendor will act with the highest regard for the safety of the attendees and other Vendors of ROCKtoberfest 2022, and will adhere to all laws, policies, rules, and regulations applicable to the goods and/or activities of Vendor, including obtaining all licenses, permits, and approvals that may be required to enable Vendor to conduct its activities at the Event and fulfill its obligations under this Agreement.

Vendor represents that it has, or will have at the time of ROCKtoberfest 2022, appropriate insurance to cover liability for the types of activities Vendor will conduct at the Event. Vendor covenants to be fully responsible for any of its liabilities, actions, or omissions, and will indemnify, defend, and hold The Town of Darien (and its officers, employees, agents, vendors, affiliates, and representatives) harmless against any claims related to Vendor's liabilities, actions, or omissions.

The date of ROCKtoberfest 2022 is October 1st, 12:00-6:00 pm with a scheduled rain date of October 8th, 12:00-6:00 pm. There will be no refund of fees due to weather conditions, whether they occur on the scheduled day or the rain date.

If ROCKtoberfest 2022 is cancelled due to unforeseen circumstances, there will be no refunds of Vendor Fees.

If Vendor cancels its participation up to two weeks prior to ROCKtoberfest 2022, then The Town of Darien will offer a 50% refund. If Vendor cancels its participation in the Event within two weeks prior to the Event, then The Town of Darien cannot offer a refund, due to the administrative work already done by that time. Once Vendor cancels, it forfeits its spot in the Event.

Vendor may not assign this Agreement to any third party, or delegate any of its obligations without the written consent of The Town of Darien. Only the accepted Vendors are able to sell or distribute their items and/or conduct activities at the Event. The vendor list, map, and Booth assignments are subject to change without

notice. The Town of Darien does not guarantee any level of attendance at the Event and there will be no refunds, under any circumstances, after ROCKtoberfest 2022 is over.

The terms of this Agreement may be changed by The Town of Darien and notice of such change(s) will be sent to you in writing. You agree to accept notices via email, sent to the address indicated below. The Town of Darien reserves the right to decline, prohibit, or expel any Vendor exhibit, or prevent any activity, displays, product, or conduct, which (in The Town of Darien's sole judgment) is out of keeping with the character of the Event or endangers the venue, any attendee, or other Vendors.

Vendor and its agents, employees, personnel, and/or independent contractors who participate in the Event, agree to be bound to this Agreement. The terms of this Agreement, including any waivers, inures to the benefit of The Town of Darien and its affiliates and Event co-producers and sponsors.

The relationship of Vendor to The Town of Darien is that of an independent contractor, and nothing contained in this Agreement will be construed as creating a partnership, joint venture, employment relationship, agency, or other relationship between the parties, or to make The Town of Darien liable for the debts or obligations of Vendor.

Further, you hereby affirm that you have been well advised and thoroughly informed of the inherent hazards and policies of ROCKtoberfest 2022. You know that by participating in ROCKtoberfest 2022, you are exposing yourself to certain known and unknown liabilities in your direct and indirect actions with the public and invitees of ROCKtoberfest 2022. You also understand that if you choose to hire help for ROCKtoberfest 2022, that you are directly responsible for their actions or injury. You hereby personally assume all risks associated with your voluntary participation in this event for any harm, injury or damage that may befall you or any employee or temporary help, as a result of your participation, whether foreseen or unforeseen. You understand and agree that The Town of Darien, Connecticut, their staff, volunteers and/or directors and officials may not be held liable in any way for any occurrence in connection with your participation in ROCKtoberfest 2022 that may result in injury, death, or other damages to you or your family, heirs, or assigns, and in consideration of being allowed to participate in this event, You hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall you, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by you, or your family, estate, heirs, or assigns arising out of your participation in ROCKtoberfest 2022. You further state that you are of lawful age and legally competent to sign this affirmation and release; that you understand the terms herein are contractual and not a mere recital; and that you have signed this document of your own free will. It is your intention by this instrument affirmed by typing your initials below to exempt and release ROCKtoberfest 2022 and The Town of Darien, their staff, volunteers, directors and officials from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage or wrongful death arising out of or in the course of your participation in ROCKtoberfest 2022.

Signature

Date

Printed Name