

**DARIEN PARKS AND RECREATION
RULES AND REGULATIONS**

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Revised, Approved July 20, 2011
Revised, Approved September 19, 2012
Revised, Approved October 16, 2013
Revised, Approved September 21, 2016
Revised, Approved June 19, 2019*

Pursuant to Section 42-21(a) of the Code of Ordinances, the Park and Recreation Commission has adopted these rules and regulations for the care, management and control of all parks and parkways owned by the Town. The official copy of these rules and regulations shall be kept on file with the Town Clerk and additional copies will be available in the Park and Recreation Commission Office, the Darien Public Library and the Darien Police Department.

Sec. 42-R23. Definitions.

Director means Director of Park and Recreation or his authorized agent.

Keg means any alcoholic beverage container with a capacity of two (2) liters or greater.

Park means a park or beach or any other area, owned or used by the town, and devoted to active or passive recreation (including an area temporarily devoted to recreational use, so long as that area is under the jurisdiction of the Park and Recreation Commission).

Sec. 42-R24. Park property.

(a) *Defacing property.* No person shall deface or damage any park property.

(b) *Climbing trees.* No person shall climb any park tree.

(c) *Picking flowers.* No person shall pick any park flower or other plant life unless approved by the Director in connection with an approved nature center course, study, or program.

Sec. 42-R25. Protection of wildlife.

No person shall willfully hunt, kill, trap, wound, frighten or capture any bird or animal in any park unless otherwise authorized by the Park and Recreation Commission.

Sec. 42-R26. Sanitation

(a) *Polluting waters.* No person shall throw, discharge, or otherwise place or cause to be placed in any park waters or in any park, storm sewer or drain flowing into such water, any substance which will or may result in the pollution of said waters.

(b) *Disposal of refuse.* No person shall dump, throw, deposit or leave any refuse in any park except in the proper receptacles where these are provided; where receptacles are not

so provided, all such refuse shall be carried away by the person responsible for its presence.

Sec. 42-R27. Traffic; parking permits.

(a) *Driving and parking.* No person shall drive or park any motor vehicle (or any motorized vehicle) in any park area except in designated driveways and parking areas, or such other areas as may on occasion be specifically designated as temporary parking areas.

(b) *Permits.* No motor vehicle (as defined in section 74-21. Parking) shall enter any park, as designated by the Park and Recreation Commission, unless it displays a valid permit issued by the Commission permanently affixed to the lower corner of the windshield using the stickers own adhesive. Darien residents or taxpayers may obtain a permit for a fee determined by the Commission. Such motor vehicle shall admit all occupants of such vehicle. Any person may obtain from the Commission a one-day special permit for parking and use of beach facilities for a fee determined by the Parks and Recreation Commission.

Sec. 42-R28. Recreational activities

(a) *Bathing and swimming.* Only permitted in designated waters. No person shall swim, bathe or wade in any park waters except in such places as are provided therefore, and in compliance with such regulations as may be adopted for such areas. (See addendum #1.)

(b) *Boating.* Privately owned boats or other floating crafts may be brought into any park, in accordance with regulations established by the Park and Recreation Commission. (See addendum #2.)

(1) Pear Tree Beach Boat Ramp is available for temporary placement of boats during the launching and recovery of boats. Boats must be removed from the dock within 15 minutes.

(2) Storage. No overnight storage of boats or boat trailers is permitted at any park location unless authorized by the Director.

(c) *Fishing.* No person shall fish in any park water except as noted in addendum #1 Section 9 or those designated by the Director. No person shall at any time fish in any area where bathing is permitted.

(d) *Camping.* No person shall camp or lodge in any park except at sites designated by the Director for that use and under such regulations as may be prescribed.

(e) *Hunting and firearms.* No unauthorized person in any park shall use, carry or possess firearms, explosives of any description, or other weapons potentially dangerous to human safety or wildlife, except in any area that may be designated by the Park and Recreation Commission.

(f) *Picnic areas and use.*

(1) Fires. No person shall light any fires except in fireplaces provided for that purpose or in areas designated by the Director.

(2) Duty of picnickers. No person shall leave a picnic area before his fire is completely extinguished and before his trash is properly disposed of.

(g) *Tennis and Platform Tennis.*

(1) No person shall play on any tennis court or platform tennis court except during hours designated by the Park and Recreation Commission.

(2) All users of tennis courts and platform tennis courts must abide by the specific rules and regulations established by the Park and Recreation Commission for the use of such courts and platforms. See addendum #3.

(3) Courts may be utilized only for the purpose for which they were intended/designed or for which purpose the Director may from time to time designate as appropriate.

(h) *Riding of Horses.* No person shall ride, lead or take any horse in any park except on trails designated for that purpose.

Sec. 42-R29. Miscellaneous regulations.

(a) *Beverages.* Consumption of alcoholic beverages is permitted in Designated areas. No person shall bring into any park any glass bottle or container.

(b) *Dogs in Parks.*

Except in a dog -area approved by this Commission, a portion of Cherry Lawn Park designated for unleashed dogs as provided in subsection (1), (2), and (3).- No owner or keeper shall bring any dog into any park unless the dog is on a leash or lead that is no more than 25 feet and under the control of its owner or keeper at all times. No owner or keeper shall bring any dog into any playground area in any park.

(1) **Cherry Lawn Park:** Dogs are not permitted in playground areas, community gardens, or playfields at any time. Dogs are permitted off leash or lead from September 1 to May 31 from dawn to 10:30 am Monday – Friday, dawn to 8:30 am Saturdays and Sundays. Dogs are permitted off leash or lead in the **Designated Area** between the Darien Nature Center and Brookside Road at all times. Dogs must be on leash or lead to and from the parking lot to the Designated Area. Dogs are permitted off leash or lead from June 1 to August 31 dawn to 8:30 am Monday – Sunday.

(2) **Stony Brook Park and Diller Park:** Dogs or other domestic animals are permitted off leash or lead at all times.

3) **Tilley Pond Park:** Dogs are permitted off leash or lead Monday – Friday from dawn to 10:30 am except during special events approved by the Commission.

4) Sellecks Woods Nature Preserve, Woodland Park Nature Preserve, Holahan Field, Town Hall Fields, Baker Park and McGuane Park: Dogs must be on leash or lead at all times.

5) Weed and Pear Tree Beaches: No dogs are permitted except for access to the Darien Boat Club.

6) These regulations shall not apply to guide or service dogs accompanying a disabled person.

7) No owner or keeper shall allow any dog to dig up, mutilate, deface or destroy any park property and shall promptly remove all feces left by the dog on park property and dispose of such feces in a sanitary manner.

(c) *Games of chance.* No person shall gamble, participate in, or bet on any game of chance in any park.

(d) *Going onto ice.* No person shall go onto any ice in any park waters except those designated as skating areas, and provided appropriate signage is posted.

(e) *Offensive conduct.* No person shall engage in threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior that breaches the public peace.

(f) *Selling.* No person shall sell, or offer for sale, any merchandise, article or articles whatsoever, in a park without written consent of the Park and Recreation Commission, or practice, carry on, conduct or solicit any trade, occupation, business or profession.

(g) *Handbills.* No person shall distribute any advertising matter in any park without the written consent of the Director.

(h) *Smoking.* No Person shall use, carry or smoke a lighted cigarette, cigar or pipe, any type of e-cigarette or vaporizer, or other smoking material.

(i) *Violations.* Any person or group who violates the provisions of 42.R29 (a) – (g), or any other rule and regulation as adopted by the Park and Recreation Commission may be denied the privilege of using the park.

Sec. 42-R30. Park Operating Policy.

(a) *Hours.* Except for unusual and/or unforeseen emergencies, beaches shall be open to the public every day of the year from sunrise to 10:00 p.m. Other park areas shall be open from sunrise to sunset. Groups using the park must specify the hours they wish to use the park. All persons shall remove their vehicles from the park prior to closing.

(b) *Permits to use parks.*

(1) Anyone wishing to use a park for a group event shall apply for a permit at least fourteen (14) days prior to day requested. A separate permit is required under section 42-R31 for alcoholic beverages in kegs.

(2) Application procedure. Permit application shall be filed with the Department of Parks and Recreation upon forms supplied by the Department seeking such information as is reasonably necessary for a fair determination as to whether a permit should be issued. Further application may be required to other boards, commissions, departments as may be determined by the Director.

(3) Standards for issuance.

- i.** That the proposed activity or use of the park will not unreasonably interfere with or detract from the general public enjoyment of the park.
- ii.** That the proposed activity and use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation.
- iii.** That the proposed activity cannot reasonably be expected to incite violence, crime, or disorderly conduct.
- iv.** That the proposed activity will not entail unusual, extraordinary or burdensome expense or police operation by the town.
- v.** That the facilities desired have not been reserved for other use on the day and at the hour required in the application.
- vi.** That a certificate of public liability coverage for personal injury and for property damage is in force during the time for which the application is made. Liability insurance which names the Town of Darien as an additional insured, is required for groups using the park facilities over a given period of time on a periodic basis, or for such events the Director deems necessary.
- vii.** That arrangements have been made with the Police Department and/or Fire Department for the hiring of any supervision deemed necessary.
- viii.** Athletic Field scheduling will follow permitting requirements set by the Park and Recreation Commission. See addendum #4.
- ix.** Appeal. Within eight (8) days after receipt of an application, the Director shall apprise an applicant in writing of his reasons for refusing a permit and any aggrieved person shall have the right to appeal in writing within eight (8) days to the Park and Recreation Commission which shall consider the application under the standards set forth in subsection (b)(3) and sustain or overrule the Director's decision within fourteen (14) days. The decision of the Park and Recreation Commission shall be final.

(4) Effect of permit.

- a. A permit holder shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted in said permit.
- b. The permit shall cover the use of the described site only and shall not include permission to use any other area.
- c. The permit shall only be valid for the date indicated. No area will be held for a postponement date.

(5) Liability of permit holder. The person or organization to which a permit is issued shall be liable for any loss, damage or injury sustained by any person. Such person shall be liable for any damage to any park or other town property.

(c) Park and Recreation Commission reserve the right to request a security deposit or bond and/or charge groups for the cost of any cleanup.

(d) *Violation.* Any person or group who violates the provisions of subsection 42-R30 (a) through 42-R30 (c) may be denied future permits.

Sec. 42-R31. Alcohol permits.

(a) *When required.*

(1) Any resident of the Town of Darien who is of legal drinking age may apply for an alcohol permit upon presentation of proof of residence and age to the Director or his/her agent. No person who has been found to have violated rules and regulation of the Park and Recreation Commission pursuant to Section 42-22 of the Code of Ordinances, may receive an alcohol permit. No person who has been cited for such a violation may receive a keg permit until such citation has been resolved.

(2) Where such an event is sponsored, funded, advertised or promoted by a corporation, partnership, club or association, or where an event is open only to members or employees of such an organization, the application shall so indicate. The sponsor shall be responsible for compliance with all permit standards; however, such sponsorship shall in no way limit or mitigate the responsibility of the individual permit holder.

(3) As part of the application, the applicant may designate a substitute, who shall be responsible for adherence to the standards of this section only in the absence of the permit holder. Such designated substitute shall meet all requirements for holding a permit as stated above in section 42-R30 (b) et seq.

(b) *Procedures.*

(1) Where a permit under section 42-R30 is required, any alcohol permit application must be filed simultaneously.

(2) Application shall be filed with the Department of Parks and Recreation upon forms supplied by the department seeking such information as is reasonably necessary for a fair determination as to whether a permit should be issued.

(3) As part of the application, each applicant must sign a statement agreeing not to supply alcoholic beverages to minors or intoxicated persons, exercise due diligence that such persons do not gain access to any alcoholic beverages, and not violate any state law regarding alcohol.

(4) No fee shall be charged for alcohol permits (see subsection (e)).

(c) *Standards.*

(1) All standards enumerated in section 42-R30 (b) (3)-(6); 42-R30 (c) shall be applied to all alcohol permit applications.

(2) The Director may only deny an alcohol permit for cause. Cause for denial of a permit shall be as follows:

- a. Reservation by another applicant for the picnic area in question;
- b. Breach of standards by the applicant during previous permitted events.

(3) In no event shall the presence of alcohol in and of itself be construed as a breach of standards.

(4) All denials of alcohol permits shall include a written statement of the reasons for denial and may be appealed using the procedures of section 42-R30 (b) ix.

(d) *Breach of standards.* Where the Director has reason to believe that any of the above standards have been breached, he shall so advise the Commission at its next regular meeting, and shall notify permit holder by registered letter.

(e) *Bond requirement and liability.*

(1) A bond in the amount of two hundred fifty dollars (\$250.00) shall be submitted to the Department of Parks and Recreation at the time the keg permit is issued.

(2) Upon authorization by the Commission, the Director may deduct from the bond an amount sufficient to defray the costs of cleaning up the permit site if it has been found damaged or littered by the applicant, or to cover such costs associated with negligence as defined in subsection 42-R31 (e)(3).

(3) The permit holder shall be liable for any loss, damage or injury sustained by any person by whatever reason of negligence of the person to whom a permit has been issued, or by a person or persons who have become intoxicated by virtue of the failure of the permit holder to comply with Section 42-R31(b)(3). Such permit holder shall be liable for any damage to park or other town property.

(f) *Severability.* If any clause, sentence, paragraph or part of these rules and regulations, or the application thereof to any person or circumstances shall be adjudged by any court to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof or the application thereof to other persons and circumstances, but shall be confined in its operation to the clause, sentence, paragraph or part thereof, and the persons directly involved in the controversy in which such judgment shall have been rendered.

ATTACHMENTS:

Addendum #1: BEACH RULES AND REGULATIONS

Addendum #2: BOATING REGULATIONS

Addendum #3: COURT RULES AND REGULATIONS

Addendum #4: ATHLETIC FIELD SCHEDULING

Addendum #5: WEED BEACH WARMING HUT RENTAL POLICY

ADDENDUM #1

DARIEN BEACH RULES AND REGULATIONS

The Darien Parks and Recreation Commission set the Beach Rules and Regulations. The Director of Parks and Recreation and Staff are responsible for carrying out the Rules and Regulations.

1. LIFEGUARDS AND ASSISTANT DIRECTOR

Lifeguards are generally on duty from approximately Memorial Day to Labor Day, from 10:00 a.m. to 6:00 p.m. on an annual calendar set by the Park and Recreation Commission. Immediate response to lifeguards and Assistant Director instructions is mandatory. In addition to the beach area, prompt responses to instructions are required also for all other beach facilities such as the bathhouses, parking lots and tennis and paddle court areas. Refusal to promptly acknowledge such instructions or to respond in an impolite manner may subject resident to a review of beach privileges. If no lifeguard is on duty, swimming is at your own risk.

2. GATE SECURITY GUARDS

Gate security Guards are generally on duty between 9:00 am and 10:00 pm (Sec. 42-R30). All vehicles wishing to enter a beach must come to a complete stop at the beach gatehouse so that the gate security guard may confirm compliance with all relevant beach rules and regulations.

3. GROUP USE

On designated camp days, lifeguards are normally on duty starting at 10:00 a.m. Groups of children scheduled by permit to use the beach facilities are not to arrive any earlier than 10:15 a.m. There is no staff available to safeguard swim areas until that time. If a lifeguard is not on duty, one swims at their own risk.

4. RECYCLING OF REFUSE

All facility users will obey state recycling laws and separate refuse properly. Containers may be marked for separation. Failure to recycle into the proper container may result in a fine and/or review of beach privileges per Section 18 of these Beach Rules and Regulations.

5. TOWN ORDINANCES

All Town ordinances and rules and regulations pertaining to alcoholic beverages and littering will be strictly enforced.

Any improper driving or loitering in the parking area or vandalism to park property, may result in a fine and/or review of beach privileges.

6. PARKING

Cars must park as designated. The Town of Darien is not responsible for cars, boats or trailers in the park.

Loan or transfer of parking permit is not permitted. Loan or transfer of permits automatically forfeits the right to use the Darien beaches at resident rates. The length of forfeiture as well as a review of beach privileges will be determined by the Park and Recreation Commission.

7. VIOLATIONS OF TOWN REGULATIONS

Violations of prohibited activities will be strictly enforced and may result in the imposition of fines and/or revocation of resident beach privileges.

- (a) Littering
- (b) Rowdy behavior anywhere on park property
- (c) Fire or cooking on the beach, except in designated areas where grills are located
- (d) Dogs anywhere in park, either on beach or in cars (except Seeing Eye dogs)
- (e) Ball or Frisbee playing on the beach

- (f) Use of swim buoy or lifelines, except in emergency
- (g) Children in water with inflatable tubes or floats of any kind, the sole exception being Coast Guard approved life flotation jackets, properly secured
- (h) Use of scuba equipment, face masks, swim-fins, etc.
- (i) Use of, sitting or walking on the beach rock jetty
- (j) Gambling or consumption of illegal substances
- (k) Nudity
- (l) Glass container of any kind anywhere
- (m) Verbal abuse of gateway security or lifeguards

8. RESIDENT GUESTS

Residents are responsible for his or her guests. Violation of any of the park rules and regulations by a guest may result in revocation of the responsible resident's beach privileges.

9. FISHING

There will be no fishing from any designated swimming, sailing, boating or rock jetty areas at Pear Tree or Weed Beaches. Fishing is encouraged at the picnic area off the south west side of Weed Beach, facing the Stamford Cove area.

10. SWIMMING

Swimming is permitted only in the areas designated by floating swim buoys. These are the only areas that have lifeguard coverage between the hours as described in Beach Rules and Regulations Section 1 above.

11. BEACH USE OF WATERCRAFT OTHER THAN DINGHIES

- (a) The Pear Tree Boat Ramp Dock (launch dock) is available for the launching of boats only. The boat owner must stay within the immediate vicinity of his/her boat on the launch dock or the parking lot. Boats are to be removed from the launch dock within 15 minutes. There is no overnight mooring on the launch dock.
- (b) Both Weed Beach and Pear Tree Beach are designated launching sites for light (Optimist, Sunfish, Laser, etc.) and ultra-light (sail board and wind surfer, boats and kayaks).
- (c) Motorized personal watercraft (Jet Ski, Skidoo) are allowed to launch from designated launch areas.
- (d) Permitted usage is daily only. There is no overnight storage of boats at Pear Tree or Weed Beach, other than those associated with the Junior Sailing Program and Town sponsored activities/programs and permitted dinghies at Pear Tree Beach for moored boat access.
- (e) Light and ultra-light watercraft and kayak are defined as wind or human powered, can be carried on top of a car or trailed or carried into Weed or Pear Tree Beaches.

There are no motorized boating activities (other than small committee boats which are part of the Darien Junior Sailing Program) around the sailing and sail boarding areas of Weed Beach. There is no launching of motorized watercraft at Weed Beach other than jet skis, skidoo, etc.

12. STORAGE RESTRICTIONS

(a) All dinghies using the dinghy storage facility at Pear Tree Beach are for access to moored boats only. All other boats are to be trailed into and out of the beach daily. There is no overnight storage of watercraft on any town beach property other than above.

(b) Unauthorized boats stored overnight on the beach will be tagged with a notice, and will be removed by the Parks and Recreation Department three days after notice has been placed on the boat. Such boat will be considered abandoned and will be removed by the Parks and Recreation Department for disposal.

13. INFLATABLE CRAFT

An inflatable craft is defined as a dinghy, unless it is motorized. Any motorized inflatable is considered a motorized watercraft, regardless of length, and is restricted to the motorized watercraft launching area of Pear Tree Beach.

14. WEED BEACH USE OF JET SKIS

Jet skis can only be launched at the southwest side of Weed Beach, facing the Stamford Cove area. Jet skis must observe the 5 mph speed zone within 50 feet of the designated swim buoys. Failure to observe the 5 mph speed zone, improper skiing near the designated swimming area or unsafe operation of the jet ski, will result in a fine and/or review of beach privileges of the responsible resident.

15. BOAT STICKERS

Wind or power water craft trailed into the beaches with a length of 12 feet or longer, must have a Darien boat launch sticker affixed to the water craft.

(a) Any water craft, wind or power, carried via trailer, must display a current Darien Boat sticker affixed to the craft or pays the daily entrance fee.

(b) Any water craft carried on or within a motor vehicle requires a current vehicle permit only.

(c) Annual Boat Launch stickers are available from the Parks and Recreation Department at Town Hall. The Parks and Recreation Commission will review the fee structure annually. Categories for stickers shall be as follows:

(i.) Non-resident boat daily in/out launch

(ii.) Resident boat season, in and out

16. BOAT TRAILERS

Boat trailers are to be parked in the designated trailer area during the day. There is no overnight storage of trailers or watercraft on trailers in the parking lots at either beach.

17. WINTER STORAGE

There is no winter storage for any personal property, boats, light or ultra-light watercraft (Optimist, sail boards, kayak, sunfish) or trailers on beach property. All boats are to be removed by November 15th of each year. Any property left after November 15th will be considered abandoned and will be removed by the Parks and Recreation Department for disposal.

18. FINES AND REVIEW OF BEACH PRIVILEGES

The purpose of the Beach Rules and Regulations is to preserve fair and safe usage and access to the Town of Darien beaches, while protecting the Town property for future usage.

Any person violating any section of the Town Rules and Regulations may be subject to:

- (1) A fine determined by Code of Ordinance or other legal means as determined by the police;
- (2) Suspension of beach privileges for a period of time as determined by the Director and/or the Parks and Recreation Commission;
- (3) Loss of resident status.

On the basis of the severity of the violation, the Director of Parks and Recreation may bring violation(s) to the attention of the Parks and Recreation Commission.

Any person who has been found to have violated these Rules and Regulations may appeal directly to the full Parks and Recreation Commission regarding fines and changes in resident or resident household beach privileges.

ADDENDUM #2

DARIEN PARKS AND RECREATION BOATING REGULATIONS

Boating. Pursuant to 42-R28(b), privately owned boats or other floating crafts may be brought into any park in accordance with regulations established by the Parks and Recreation Commission.

1. Pear Tree Beach boat ramp (launch dock) is available for temporary placement of boats during the launching and recovery of boats. The boat owner must stay within immediate vicinity of his/her boat on the launch dock or parking lot. Boats are to be removed from the launch dock within 15 minutes. **THERE IS NO OVERNIGHT MOORING ON THE LAUNCH DOCK.**
2. Light craft (Optimist, Sunfish, Laser...) and ultra-light craft (sail board, wind surfer, kayaks...) are permitted to launch from Weed or Pear Tree Beach from designated areas.
3. No launching of any craft from designated swim areas is permitted from Memorial Day to Labor Day without Parks and Recreation Commission approval.
4. No overnight storage of boats is permitted at any park location other than those associated with the Darien Junior Sailing Team at Weed Beach or those permitted at dinghy storage area at Pear Tree Beach, with permission of the Parks and Recreation Commission.
5. Boat Trailers. Boat trailers are to be parked in designated trailers areas during the day. There is no overnight storage of trailers or watercraft on trailers in the parking areas at either beach or in any other park location without permission of the Parks and Recreation Commission.
6. Winter Storage. There is no winter storage for any personal property, boats, light or ultra light watercraft or trailers in any park. Any property left after

November 15 will be considered abandoned and will be removed by the Parks and Recreation Department for disposal.

7. Boats brought into Darien beaches on a trailer are required to display a valid Town of Darien boat sticker or pay applicable daily entry fee(s).
8. Storage for dinghy used to access moored boats is permitted at Pear Tree Beach in designated area. Vessels must be 19' in length or less for moored boat access only.
9. Vessels stored in the dinghy storage area must display valid permit issued by the Parks and Recreation Department. Vessels may be stored ONLY for the time determined by the Park and Recreation Commission.
10. Vessels in dinghy area must be affixed properly to the storage bar/rack to avoid damage in the event of an unforeseen emergency.

ADDENDUM #3

DARIEN PARKS AND RECREATION COURT RULES AND REGULATIONS

Tennis and Courts. Pursuant to 42-R28(g), no person shall play on any tennis court or paddle tennis platform court except during hours designated by the Parks and Recreation Commission. All users of Darien tennis courts and paddle tennis platforms must abide by the specific rules and regulations established by the Parks and Recreation Commission for the use of such courts and platforms.

1. Courts are available to residents and their guests under the following categories:
 - a. Group lessons
 - b. Advanced reservation
 - c. First-come, first-serve
 - d. Private instruction
2. Court access for the above categories may be obtained in the following manner:
 - a. Group lessons – Parks and Recreation or its agent is the sole organization permitted to operate group lessons on the courts. Registration for lessons takes place through the Parks and Recreation Department.
 - b. Advanced reservation – court reservations are made through the Parks and Recreation Department during applicable season of play for a fee determined by the Parks and Recreation Commission.
 - c. Daily play – (first come, first serve) – Courts are available to the general public except during scheduled group lesson or advanced reservations bookings. Fees for use may apply as determined by the Parks and Recreation Commission.
 - d. Private instruction – Courts may be used by residents for private instruction subject to prior instructor permission. Permission will be granted by the Parks and Recreation Department. Advanced reservation

may be required for private lesson instruction. Court reservations can be obtained through the Parks and Recreation Department.

PRIVATE INSTRUCTION CANNOT TAKE PLACE DURING GROUP LESSON TIMES.

The Town of Darien, its employees and Commission members, shall be held harmless from any liability for bodily injury and property damage arising out of private lesson instruction.

3. Courts may be utilized only for the purpose for which they were intended/designated or for which purpose the Parks and Recreation Commission may time to time designate as appropriate.
4. Residents and their guests shall provide and utilize proper equipment as appropriate for the court and season of play.
5. All cars must have a current beach sticker to park in the beach area. Paddle guests must be accompanied by a Darien resident.
6. Residents and their guests are expected to abide by all Darien Rules and Regulations at all times and to respect other players, employees, and facilities. Failure to do so may result in forfeiture of court time and fees and any future facility reservations.

ADDENDUM #4

**DARIEN PARKS AND RECREATION
ATHLETIC FIELD SCHEDULING**

The following requirements and priority system will apply in permitting athletic facilities:

- a. All requests are subject to field availability, current conditions, maintenance functions and weather.
- b. Request must be made in writing on the “Darien Parks and Recreation Facility Permit” form.
- c. Facility permit requests must be completed and submitted for approval a minimum of two weeks prior to activity.
- d. Groups requesting facilities for use “over a given period of time on a periodic basis” are required to include a certificate of liability insurance naming the Town of Darien as additional insured. Permits will not be approved without this certificate.
- e. Requests are considered on a seasonal basis – spring, summer and fall. To use a facility beyond one season requires an additional permit application. No permits will be issued for winter use of the Parks and Recreation outdoor athletic fields.

f. Requests are subject to use fees and charges as set by the Parks and Recreation Commission and are payable in advance of permit approval.

g. Athletic fields are subject to prevailing weather conditions. Groups are expected to use common sense when deciding whether or not to begin or continue play on a field in the event of inclement weather. Safety of the participants is paramount. Play should be cancelled or terminated if any persons and/or property could be damaged as a result of play. Groups who play on fields in unfavorable conditions do so at their own risk and are subject to having their permits revoked and future permits denied.

h. Athletic field assignments will be determined using the following priorities and criteria:

1. Park and Recreation sponsored activities
2. Board of Education, high school athletic teams
3. Presently permitted youth non-profit activities
4. Presently permitted adult non-profit activities
5. Presently permitted tournament play – non-profit (one team must be from Darien)
6. New nonprofit activities and leagues (non-existing as of spring 2002)

(i.) Traditional season (i.e. spring baseball, softball, lacrosse; fall soccer, football, field hockey)

(ii.) Suitability of activity for facility requested (size of field, amenities on site such as goals)

(iii.) Size of group (larger groups, greater percentage of available field time)

(iv.) Blanket permits for use of fields will NOT be issued. Groups must use time requested and approved. Failure to use the time approved can result in revocation of permit and loss of future approvals.

ADDENDUM #5

WEED BEACH WARMING HUT RENTAL POLICY

September 21, 2016

The primary purpose of the Warming Hut at Weed Beach is to service the paddle court operations during the winter months and any Parks and Recreation programs and activities. Following these priorities, the building may be rented by the following groups:

I. Types of groups in order of priority:

- Resident Paddle Tennis players/users
- Parks and Recreation programs and activities
- Youth Commission Summer Camp
- Darien civic/non-profit groups
- Darien general public

II. Two seasons of rental permitted

- a. Winter Rentals (Oct – March) Rental for paddle parties only
- b. Summer Rentals (April – Sept)

III. Hours of rental

- a. ONE RENTAL OF THE FACILITY WILL BE PERMITTED PER DAY UNLESS APPROVED BY DIRECTOR.
- b. **WINTER: PADDLE PLAYERS ONLY.** Mon-Fri 4-10pm; Sat 8am – 10pm; Sun 8am-6pm. Courts currently close at 8 PM on Saturdays, 6 PM on Sundays. These hours will remain the same but residents that rent the facility can reserve the courts and facility for a PADDLE party on either Friday or Saturday nights between the hours of 6 – 10 PM. An attendant must be on duty during paddle party hours.
- c. **SUMMER:** Mon – Fri 4pm-9pm; Sat 10 am – 9pm; Sun 12pm – 9pm. An attendant must be on duty to open and close. Groups must provide their own supervision and general clean up.

IV. Rentals will be approved based on the policies and practices of the Parks and Recreation Department. (Darien residents cannot book a rental for a non-Darien agency).

- 1. The facility will be rented to **PADDLE PARTIES ONLY** between October and March. Those renting must also book courts
- 2. Facility Rental Permits are available to those 18 years of age or older
- 3. **Reservations.** Facility Rental Permits are available by advanced reservation only.
 - a. *A minimum of two weeks in advance for approval is required.*
 - b. Set up and clean up time must be included in requests
- 4. **Fees.** Facility rental fees will apply. (Fees will include utility charges, cleaning, attendant, and security deposits). Rate schedule is set by the Parks and Recreation Commission. **PAYMENT IS REQUIRED IN ADVANCE AT THE TIME OF RESERVATION. CANCELLATIONS FEES WILL APPLY.**
- 5. **Insurance.** Renters must submit a certificate of insurance naming the Town as co-insured according to the requirements of the Town. Minimum limits of coverage will apply. Failure to submit will result in cancellation of rental.
 - a. a certificate of public liability coverage for personal injury and for property damage is in force during the time for which the application is made. Liability insurance which names the Town of Darien as an additional insured is required for groups using the park facilities over a given period of time on a periodic basis, or for such events the Director deems necessary.
- 6. Cancellations, date, or time changes of activity/event must be received Monday – Friday (excluding holidays) and at a minimum of **TWO WEEKS** in advance of the event. Failure to do so will result in the application of the full fee for rental.

7. **Inclement weather policy:** In the case of *forecasted* inclement weather, the department may make a decision Monday – Friday to close facilities including weekend rentals. The department will then contact the permit holder for Saturdays and Sundays to inform of facility status.
8. **Alcohol.** Current regulations provides for the consumption of alcoholic beverages in designated areas, no glass bottles, and no alcohol without proper permit.
9. Winter Paddle Party – extended play hours:
 - All 5 courts can be reserved for a paddle tennis party.
 - Party reservations will be handled through the Parks & Recreation office and must be a minimum of 2 weeks in advance.
 - If all 5 courts are not reserved, other residents may reserve courts. These players will be allowed bathroom access through the front of the building.
 - All court fees for party reservation must be paid a minimum of 2 weeks in advance.
 - No open flames or grilling permitted in or around building
10. **Smoking.** No smoking allowed inside the building or on deck and around paddle courts.
11. **Building. General clean up and break down is the responsibility of the person listed in permit. Everything must be completed by 10pm. All refuse must be deposited in appropriate receptacles. Groups must bag and remove refuse to dumpster in parking lot. The facility will be cleaned daily by a cleaning service.** This will include restrooms, washing of floors, general maintenance cleaning.
12. **Furniture.** The dept. may or may not have furniture for use inside the building. Groups must rent/provide their own if facilities insufficient. Any furniture and equipment owned by Town **MUST NOT BE REMOVED FROM BUILDING.**
13. **Building Structure.** No tape of any kind may be used on the walls or painted surfaces of the building. Use of nails or screws is not permitted.

Use of the Firepit.

- The fire pit will be activated at the discretion of the Attendant.
- Factors affecting this will include but not be limited to:
 - Weather conditions
 - Number of individuals on site

Fee Schedule: Set Annually by the Park and Recreation Commission
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