

These are the types of permit applications we will accept online and the requirements for each one. These are permits that require a fee and are **NOT** attached to a Building Permit.

With every permit you apply for you will need to attach a copy of your current license. Attachments can be PDF, JPEG or Word docs.

Electrical Permits

Generators

1. You will need to know the kw size of the generator.
2. You will need a survey approved from Planning & Zoning showing the location of the generator.

Services – Temporary and Upgrades

1. You will need to know your CRS number generated by Eversource

For all other standalone permits you will need to know the estimated cost of the job to apply for the permit.

Plumbing Permits

For all standalone plumbing permits, you will need to know the estimated cost of the job to apply for the permit.

HVAC Permits

Propane Tanks

1. You will need an approved survey from Planning & Zoning showing the location of the tank.
2. If the tank is size 500 or larger, you will need a separate permit for the gas line.
3. For tanks in the flood zone, engineered stamped detail drawing for ballast pad with attached detail.

Oil Tanks

1. You will need an approved location from Planning & Zoning showing the location of the tank, on a survey, if it is being placed outside.

AC – New and Replacement

1. You will need an approved survey from Planning & Zoning showing the location of the condensing units.
2. You will need a Manual J calculation for the loads of the work to be done to make sure it complies.
3. If in flood zone, show height of proposed platform.

Boiler Replacement

1. You will need a Manual J calculation for the loads of the work to be done to make sure it complies.
2. You will need verification that the chimney has been cleaned and conditions and sizing are verified for the new boiler.

For all other standalone permits you will need to know the estimated cost of the job to apply for the permit.